



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETINGS**

May 16, 2023

The Bottle Bay Recreational Water and Sewer District (BBRWSD) regular Board meeting held by Zoom, was called to order at 4:01 p.m. by Chair Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer, Jon Davis and Rob Behrens. Also in attendance were Bob Hansen (WSM), Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary. Absent: Jack Lensing.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Steve Shearer made a motion to approve the April 11, 2023 Special Board meeting, April 18, 2023 Regular Board meeting and the April 25, 2023 Special Board meeting minutes as presented. Jon Davis seconded and the motion carried.

REPORTS

Treasurers Report

Review of 6-month financial performance: The Operational Income/Expenses – Budget vs. Actual was presented to the Board for their review and comments.

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$110,731.88, Mt. West Bank (8384) account balance is \$7756.61, LGIP1 account balance is \$82,816.44 and LGIP2 account balance is \$164,271.21.

Operations Report

Status report on irrigation system maintenance: Ground water too high to start land application until the ground water gets to be three (3) feet below the surface in the monitoring wells. Planning to start irrigation on the first of June.

Collections Report

Status report on capital and other construction projects: Board authorized replacing (6) tank now and will review additional tank replacements in July and August.

Permit & Compliance Matters

The Board discussed buying back Whitaker's hookup #007.

2023-08 Rob Behrens made a motion to authorize buying back Whitaker's hookup #007 at the 1995 LID assessment amount. Jon Davis seconded and the motion carried.

Public Hearing on Amended 2023 Budget

There were no members from the public in attendance so the Public Hearing was closed.

Resolutions

Resolution to adopt amended 2023 Budget: The Board reviewed the amended Budget.

2023-09 Jon Davis made a motion to adopt the amended 2023 Budget as presented. Steve Shearer seconded and the motion carried.

Resolution to choose a website host: Steve reported that he spoke with TLC Webhosting, our current webhost and was informed that they can offer what Steamline offers and can design a website that would fit our needs. Our expenses would all be front loaded (approximately \$2,000) for the new design. If we choose Streamline, we would not own the website, the cost would be \$120/month and the cost to move our data into Steamline's mobile would be \$250.

2023-10 Steve Shearer made a motion to contract with Streamline. Jon Davis seconded and the motion carried.

Resolution to adopt policy to price connection buy backs:

2023-11 Jon Davis made a motion to adopt the Repurchase Connections Rights Resolution as presented. Steve Shearer seconded and the motion carried.

Resolution to adopt records retention policy:

2023-12 Rob Behrens made a motion to adopt the Records Retention Policy Resolution as presented. Jon Davis seconded and the motion carried.

Resolution to destroy most records prior to 2014:

2023-13 Rob Behrens made motion to adopt the Records Destruction Prior to the Year 2014 Resolution as presented. Jon Davis seconded and the motion carried.

Resolution to publish Notice of Amended Ordinance/Rule on Mobile Homes: Bill offered to do further research on how other Districts handle this issue.

General Administrative Matters

Public Hearing for FY2024 Budget: The Public Hearing for FY2024 Budget was scheduled for August 14, 2023 and will be held at the Fire Department.

Next meeting: The next meeting is scheduled meeting for Tuesday, June 20, 2023 at 4:00 p.m. by Zoom.

Executive Session

Board members adjourned to Executive Session under Idaho Code #74-206 (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Resolution compensation of webmaster:

2023-14 Steve Shearer made a motion to authorize paying the Webmaster \$25/hour. Jon Davis seconded and the motion carried.

ADJOURNMENT

The meeting was adjourned at 5:27 p.m.