



**BOTTLE BAY**  
RECREATIONAL WATER & SEWER DISTRICT



**REGULAR  
BOARD OF DIRECTORS  
MEETING**

**Via Zoom**

**April 20, 2026**

**4:00 pm**

**MEETING AGENDA**

Monday, April 20, 2026 4 p.m.

**Meeting is via Zoom**

Invitation is available on District website: [bottlebaydistrict.org](http://bottlebaydistrict.org);

or send request for invitation to [billb@bbsewer.org](mailto:billb@bbsewer.org)

Phone into Zoom meeting at (253) 215-8782; meeting ID 882 7045 6511; passcode 307172

Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Comments to the Board
5. Approval of Written Minutes of March 16, 2026 regular meeting (Shearer) – **Action Item**
6. Treasurer’s Report (Davis)

- Financial reports for March 2026 and YTD
- Status of checking accounts & accounts in Local Government Investment Pool
- Review paid invoices (invoices attached to agenda email)
- Motion to publish an amended FY 2026 budget adding \$8,000 to the “other administrative expenses” cost line to pay for Ardurra’s preparation of new Residential System Requirements, and reducing the capital expense cost line by \$8,000 to maintain a balanced budget. - **Action Item**
- Discussion: “How to Pay Your BBRWSD Bill” and “How to Receive Your BBRWSD Invoice”

7. Operations Report (Hansen)
8. Collections Report (Binnall)
9. Permit and Compliance Matters (Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	BLP Permit Approved	Construction Started	Inspections Underway	Inspections Completed	“As-Built” Received	Remarks
012	Safe Harbor	✓	✓						Has applied to county for set-back variance
024	Evans	✓	✓						<b>Has not submitted a BLP, may desire a connection to a motor home -DISCUSS</b>
038	Island Vista	✓	✓	✓	✓	✓	✓		Holding for as-built to return deposit
040	Wyckoff Falconjack Trust	✓	✓	✓	✓				Construction underway

059	Sorani	✓	✓	✓					BLP application received; addition to home
098	Petersen	✓	✓	✓	✓	✓			
171	Simchuk	✓	✓	✓	✓	✓			Holding for inspection of pump control
183	Haraf	✓	✓	✓	✓	✓			
228	Turner	✓	✓	✓	✓				New construction off Bay Dr
246	Parkin/Davis-JABS Trust	✓	✓	✓	✓	✓			Accessory building
300	Smith	✓	✓						Easement agreement signed & recorded; plans received for tank & lateral replacement; construction not begun, requested District review of plans
305	Flint	✓	✓	✓	✓	✓			New home
310	Wright	✓							Has sufficient tank next to road; no change in lateral. Not requiring a deposit

10. Motion to Adopt capital improvement plan for FY 2026 (5 connections & 5 pump control units (Behrens) – **Action Item**

11. Motion to Adopt Policy 010 on Shared Septic Tanks (Behrens) – **Action Item**

12. General Administrative Matters

- Update on Website
- Next meeting, Monday, May 18, 2026 at 4pm via Zoom.

13. Adjourn -- STOP VIDEO



**BOTTLE BAY RECREATIONAL  
WATER AND SEWER DISTRICT REGULAR BOARD MEETING**

**March 16, 2026**

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:00 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer, Rob Behrens and Jon Davis. Also in attendance were Bob Hansen and Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary. Absent: Katrina Faulkner.

**CONSENT AGENDA**

Steve Shearer made a motion to approve the February 16, 2026 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**PUBLIC HEARING**

There was no public present so the Public Hearing was closed.

Resolution 2026-27 – Cost of replacing landscaping

**2026-05** Jon Davis made a motion to adopt Resolution 2026-27 to amend the Rules & Regulations regarding cost of replacing landscape. Steve Shearer seconded and the motion carried.

Resolution 2026-28 – Pump controller replacement at property ownership change

**2026-06** Rob Behrens made a motion to adopt Resolution 2026-28 to amend the Operating Rules 3<sup>rd</sup> revision regarding pump controller replacement at time of property ownership change. Jon Davis seconded and the motion carried.

**REPORTS**

**Treasurers Report**

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$78,962.70; Mt. West Bank (8384) account balance is \$7,903.35. LGIP1 account balance is \$94,890.44; and LGIP2 account balance is \$114,345.59.

**Operations Report (February)**

The latest Bottle Bay Recreational Water and Sewer District Reuse Permit, M-015-06, was issued on May 28, 2021 and will expire on May 27, 2028 (7 yrs.) Pre-Application Conference is required within 12 months of permit expiration. Permit Renewal Application is required within 180 days of permit expiration. We will need to start preparing for renewal in 2027. Bob was authorized to contact DEQ to request a three year extension because the permits have generally been issued for a ten year period instead of the seven (7) year on our current permit.

The lagoon status at the end of February is below our operating capacity and is sufficient to handle all influent, including precipitation.

### **Collections Report (February)**

Status report on capital and other construction projects: There were two (2) pump replacements, one (1) control, one (1) new construction installation inspection, one (1) escrow inspection, one (1) alarm, multiple locates and one (1) site review

### **Capital Improvement Program**

Mainline connection and pump control upgrades are on hold.

### **Permit & Compliance Matters**

Safe Harbor, hookup #012 – Applied to county for set-back variance.

Island Visa, hookup #038 – Holding for as-built before returning the deposit.

Simchuck, hookup #171 – Haven't received request yet for inspecting the controller that was installed.

Evans, hookup #024 – Received deposit but have not received the permit application.

Wyckoff, hookup #040 – Construction is underway.

Sorani, hookup #059 – Haven't received inspection request for addition to home.

Petersen, hook #098 – Inspection is underway.

Haraf, hookup #183 – Inspection is underway.

Turner, hookup #228 – BLP was submitted and construction is underway.

Layton, hookup #239 – Construction has started; a permit is not required for the remodel.

Davis/JABS, hookup #246 – Application and deposit was received and the BLP permit has been approved.

Smith, hookup #300 – Septic tank will be installed as soon as weather allows.

Flint, hookup #305 – The mainline connection is not complete. Owner was informed that they need to increase the size of their tank.

Wright, hookup #310 – Has sufficient tank next to road; no change in lateral.

Oakley, hookup #211 – The Sewer District paid a contractor for the pump install and hookup and Oakley's application/permit fee will be reduced by that cost.

### **General Administrative Matters**

Motion to engage Ardurra for new set of Residential Sewer Regulations: The Board discussed budgeting \$7,250 to have Ardurra prepare a preliminary engineering report.

**2026-07** Rob Behrens made a motion to engage with Ardurra to prepare a preliminary engineering report summarizing the development of standardized plans for the installation of individual septic tank effluent pumping systems connecting to the BBRWSD wastewater system. Jon Davis seconded and the motion carried.

Policy on shared septic tanks and plumbing basins: The Board discussed their view on septic tanks where there is a shared septic tank and the ownership of one of the properties changes. Our present policy is that as long as the new owner is willing to accept the shared arrangement, we wouldn't require

them to put in a new septic tank but if they make a big change on their property, we would require a new septic tank. A policy will be drafted for the Boards review.

Update on Website: There was nothing new to report.

Next meeting: The next meeting is scheduled for Monday, April 20, 2026 at 4:00 p.m. by zoom.

**ADJOURNMENT**

The meeting was adjourned at 4:57 p.m.

5:48 PM

**Bottle Bay Water & Sewer District**  
**Operational Income/Expenses - Budget vs. Actual**  
(unaudited)

04/17/26

Cash Basis

	Dec '25 - Mar 26	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Basic Fee Income	37,525.48	44,870.36	-7,344.88	83.6%
System Service Fee Income	36,686.58	42,196.68	-5,510.10	86.9%
Inspection Fees, Fines & Other	2,706.80	1,666.64	1,040.16	162.4%
County Payments	849.31	666.65	182.66	127.4%
WEP Sinking Fund Income	19,632.35	23,202.36	-3,570.01	84.6%
Property Tax Levy	24,550.28	11,376.00	13,174.28	215.8%
Interest & Investment Income	3,036.15	2,666.68	369.47	113.9%
<b>Total Income</b>	<b>124,986.95</b>	<b>126,645.37</b>	<b>-1,658.42</b>	<b>98.7%</b>
<b>Gross Profit</b>	<b>124,986.95</b>	<b>126,645.37</b>	<b>-1,658.42</b>	<b>98.7%</b>
<b>Expense</b>				
<b>Administration</b>				
Information Services	376.50	1,333.36	-956.86	28.2%
Recording Sec	600.00	633.36	-33.36	94.7%
Accounting Services	4,781.91	5,333.36	-551.45	89.7%
Legal Services	405.00	800.00	-395.00	50.6%
Audit Services	0.00	2,500.00	-2,500.00	0.0%
Insurance	3,126.00	1,833.36	1,292.64	170.5%
Administration - Other	684.92	666.64	18.28	102.7%
<b>Total Administration</b>	<b>9,974.33</b>	<b>13,100.08</b>	<b>-3,125.75</b>	<b>76.1%</b>
<b>Collection System</b>				
Vehicle Expense	1,179.33	1,500.00	-320.67	78.6%
Utilities	2,479.33	2,666.64	-187.31	93.0%
General Maintenance & Repair	4,835.57	10,000.00	-5,164.43	48.4%
Supplies, Pumps & Equipment	379.78	6,666.68	-6,286.90	5.7%
<b>Total Collection System</b>	<b>8,874.01</b>	<b>20,833.32</b>	<b>-11,959.31</b>	<b>42.6%</b>
<b>Treatment &amp; Land Application</b>				
Other Treatment Expenses	0.00	333.36	-333.36	0.0%
Other Consultant Services	437.50	333.36	104.14	131.2%
License Compliance & Testing	0.00	3,333.36	-3,333.36	0.0%
Operating Chemicals	0.00	2,666.68	-2,666.68	0.0%
Licensed Operator Contractor	30,650.00	31,116.64	-466.64	98.5%
<b>Total Treatment &amp; Land Application</b>	<b>31,087.50</b>	<b>37,783.40</b>	<b>-6,695.90</b>	<b>82.3%</b>
<b>Total Expense</b>	<b>49,935.84</b>	<b>71,716.80</b>	<b>-21,780.96</b>	<b>69.6%</b>
<b>Net Ordinary Income</b>	<b>75,051.11</b>	<b>54,928.57</b>	<b>20,122.54</b>	<b>136.6%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Capital Expenses</b>				
Debt Service DEQ Loan	18,345.90	24,461.30	-6,115.40	75.0%
Debt Service - White Property	6,000.00	6,000.00	0.00	100.0%
Capital Improvements	1,050.00	20,000.00	-18,950.00	5.3%
Unscheduled Capital Projects	0.00	3,333.36	-3,333.36	0.0%
<b>Total Capital Expenses</b>	<b>25,395.90</b>	<b>53,794.66</b>	<b>-28,398.76</b>	<b>47.2%</b>
<b>Total Other Expense</b>	<b>25,395.90</b>	<b>53,794.66</b>	<b>-28,398.76</b>	<b>47.2%</b>
<b>Net Other Income</b>	<b>-25,395.90</b>	<b>-53,794.66</b>	<b>28,398.76</b>	<b>47.2%</b>
<b>Net Income</b>	<b>49,655.21</b>	<b>1,133.91</b>	<b>48,521.30</b>	<b>4,379.1%</b>

5:46 PM

04/17/26

Cash Basis

## Bottle Bay Water & Sewer District Operational Income/Expenses - Budget vs. Actual

Unaudited

	Mar 26	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Basic Fee Income	3,392.18	11,217.59	-7,825.41	30.2%
System Service Fee Income	2,683.85	10,549.17	-7,865.32	25.4%
Inspection Fees, Fines & Other	602.25	416.66	185.59	144.5%
County Payments	0.00	166.66	-166.66	0.0%
WEP Sinking Fund Income	1,754.97	5,800.59	-4,045.62	30.3%
Property Tax Levy	1,230.93	2,844.00	-1,613.07	43.3%
Interest & Investment Income	609.29	666.67	-57.38	91.4%
<b>Total Income</b>	<b>10,273.47</b>	<b>31,661.34</b>	<b>-21,387.87</b>	<b>32.4%</b>
<b>Gross Profit</b>	<b>10,273.47</b>	<b>31,661.34</b>	<b>-21,387.87</b>	<b>32.4%</b>
<b>Expense</b>				
<b>Administration</b>				
Information Services	63.00	333.34	-270.34	18.9%
Recording Sec	150.00	158.34	-8.34	94.7%
Accounting Services	675.00	1,333.34	-658.34	50.6%
Legal Services	0.00	200.00	-200.00	0.0%
Audit Services	0.00	625.00	-625.00	0.0%
Insurance	1,563.00	458.34	1,104.66	341.0%
Administration - Other	242.00	166.66	75.34	145.2%
<b>Total Administration</b>	<b>2,693.00</b>	<b>3,275.02</b>	<b>-582.02</b>	<b>82.2%</b>
<b>Collection System</b>				
Customer Reimbursable Expenses	-1,503.00			
Vehicle Expense	255.31	375.00	-119.69	68.1%
Utilities	651.03	666.66	-15.63	97.7%
General Maintenance & Repair	1,799.57	2,500.00	-700.43	72.0%
Supplies, Pumps & Equipment	45.87	1,666.67	-1,620.80	2.8%
<b>Total Collection System</b>	<b>1,248.78</b>	<b>5,208.33</b>	<b>-3,959.55</b>	<b>24.0%</b>
<b>Treatment &amp; Land Application</b>				
Other Treatment Expenses	0.00	83.34	-83.34	0.0%
Other Consultant Services	0.00	83.34	-83.34	0.0%
License Compliance & Testing	0.00	833.34	-833.34	0.0%
Operating Chemicals	0.00	666.67	-666.67	0.0%
Licensed Operator Contractor	7,775.00	7,779.16	-4.16	99.9%
<b>Total Treatment &amp; Land Application</b>	<b>7,775.00</b>	<b>9,445.85</b>	<b>-1,670.85</b>	<b>82.3%</b>
<b>Total Expense</b>	<b>11,716.78</b>	<b>17,929.20</b>	<b>-6,212.42</b>	<b>65.4%</b>
<b>Net Ordinary Income</b>	<b>-1,443.31</b>	<b>13,732.14</b>	<b>-15,175.45</b>	<b>-10.5%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Capital Expenses</b>				
Debt Service DEQ Loan	0.00	6,115.33	-6,115.33	0.0%
Debt Service - White Property	1,500.00	1,500.00	0.00	100.0%
Capital Improvements	0.00	5,000.00	-5,000.00	0.0%
Unscheduled Capital Projects	0.00	833.34	-833.34	0.0%
<b>Total Capital Expenses</b>	<b>1,500.00</b>	<b>13,448.67</b>	<b>-11,948.67</b>	<b>11.2%</b>
<b>Total Other Expense</b>	<b>1,500.00</b>	<b>13,448.67</b>	<b>-11,948.67</b>	<b>11.2%</b>
<b>Net Other Income</b>	<b>-1,500.00</b>	<b>-13,448.67</b>	<b>11,948.67</b>	<b>11.2%</b>
<b>Net Income</b>	<b>-2,943.31</b>	<b>283.47</b>	<b>-3,226.78</b>	<b>-1,038.3%</b>

BOTTLE BAY RECREATIONAL WATER & SEWER  
 DISTRICT  
 PO BOX 304  
 SAGLE ID 83860-0304

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER  
 DISTRICT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	7
Account Number	@XXXXXXXXXX@2094	Statement Dates	3/02/26 thru 3/31/26
Previous Balance	78,962.70	Days in the statement period	30
4 Deposits/Credits	9,014.18	Average Ledger	67,207.48
11 Checks/Debits	27,327.59	Average Collected	67,207.48
Service Charge	.00		
Interest Paid	.00		
Ending Balance	60,649.29		

Deposits and Additions

Date	Description	Deposits
3/06	DDA Regular Deposit	1,100.00
3/13	DDA Regular Deposit	2,853.00
3/24	Idaho Info 5364 CCD BOTTLEBAYWATERS 091000013442238	330.00
3/27	DDA Regular Deposit	4,731.18

Debits and Withdrawals

Date	Description	Withdrawals
3/02	Bill Paid-JAMES WHITE Conf #26 8	1,500.00-
3/13	BOTTLE BAY REC AP PPD	8,700.00-
3/13	Bottle Bay Operating BOTTLE BAY REC WEP Xfr PPD	10,507.81-
3/17	Bottle Bay Operation AVISTA8002279187 BILL PAY CCD 10399731251 031101113198285	651.03-
3/23	VISA PAYMENT CCD 043000092321452	63.00-

TOTALLY FREE BUSINESS CHECKING @XXXXXXXXXX@2094 (Continued)

Debits and Withdrawals		Withdrawals	
Date	Description		
3/23	043305131346050 CHECK CO-OP SUPPLY	500096	201.18-
3/24	CHECK JEFFREY OUHL	500100	2,000.00-
3/26	CHECK ICRMP	500098	1,563.00-
3/27	CHECK LIPPERT EXCAVATION & PIPELINE, INC	500097	1,799.57-
3/31	Cash Management Monthly Fee		12.00-

Checks in Number Order

Date	Check No	Amount	Date	Check No	Amount	Date	Check No	Amount
3/16		330.00	3/27	500097	1,799.57	3/24	500100*	2,000.00
3/23	500096*	201.18	3/26	500098	1,563.00			

\* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
3/02	77,462.70	3/17	61,226.86	3/27	60,661.29
3/06	78,562.70	3/23	60,962.68	3/31	60,649.29
3/13	62,207.89	3/24	59,292.68		
3/16	61,877.89	3/26	57,729.68		

Amended Budget for FY 2026	FY2026	FY2026
	Am Budget	Budget
Item		
<b>Revenues</b>		
Basic Fee Income	134,611	134,611
System Service Fee Income	126,590	126,590
WEP Sinking Fund Income	69,607	69,607
Property Tax Levy	35,729	35,729
County Payments	2,000	2,000
Interest & Investment Income	8,000	8,000
Inspection Fees, Fines and Other Revenue	5,000	5,000
<b>Total Revenues</b>	<b>381,537</b>	<b>381,537</b>
		0
<b>Operating Expenses</b>		0
<b>Administration</b>		0
Recording Secretary	1,900	1,900
Accounting Services	16,000	16,000
Audit Services	7,500	7,500
Legal Services	2,000	2,000
Insurance	5,500	5,500
Information Services	4,000	4,000
Other Administrative Expenses (new RSRs)	10,000	2,000
<b>Sub-Total Administration Expenses</b>	<b>46,900</b>	<b>46,900</b>
		0
<b>Treatment and Land Application</b>		0
Licensed Operator Contract (WSM, Inc.)	93,350	93,350
Other Consultant Services	1,000	1,000
License Compliance & Testing	10,000	10,000
Operating Chemicals	8,000	8,000
Other Treatment Expenses	1,000	1,000
<b>Sub-Total Processing &amp; Land Application Expenses</b>	<b>113,350</b>	<b>113,350</b>
		0
<b>Collection System</b>		0
Supplies, Pumps & Other Equipment	20,000	20,000
General Maintenance & Repair	30,000	30,000
Utilities	8,000	8,000
Vehicle Expenses	4,500	4,500
<b>Sub-Total Collection System Expenses</b>	<b>62,500</b>	<b>62,500</b>
		0
<b>Total Operating Expenses</b>	<b>222,750</b>	<b>222,750</b>
		0
<b>Capital Expenses</b>		0
Debt Service - DEQ Loan	73,384	73,384
Debt Service - White Property Loan	18,000	18,000
Capital Replacement & Improvement	52,000	60,000
Unscheduled Capital Projects	10,000	10,000
<b>Total Capital Expenses</b>	<b>153,384</b>	<b>153,384</b>
		0
<b>Total Operating &amp; Capital Expenses</b>	<b>376,134</b>	<b>376,134</b>
		0
<b>Total Net Operating &amp; Non-Operating Income</b>	<b>5,403</b>	<b>5,403</b>
		0
<b>Transfer from (to) Contingency Reserve</b>	<b>(5,403)</b>	<b>-5,403</b>
Depreciation (Non-Cash Expenditure)	96,200	96,200

Increased to  
Pay for new RSRs



Reduced to pay for  
new RSRs





## PAY MY BILL

[\(/pay-my-bill\)](/pay-my-bill)

## Board Meetings (</board-meetings>)

APR  
**20**  
2026

Board Meeting

[\(/2026-04-20-board-meeting\)](/2026-04-20-board-meeting)

- [Agenda \(/files/6f29b1821/Agenda+for+April+20+%2C+2026.pdf\)](/files/6f29b1821/Agenda+for+April+20+%2C+2026.pdf)

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P.O. BOX 304, SAGLE ID 83860

TELEPHONE (208) 265-4270



(<https://www.bottlebaydistrict.org/>)

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[Pay My Bill \(/pay-my-bill\)](/pay-my-bill)

Search...	Search
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**[PAY MY BILL \(/PAY-MY-BILL\)](/pay-my-bill)**

# Pay My Bill

Bills can be paid using any of the following methods:

- Auto Pay
- Online Bill Pay
- Credit Card
- Check

## Auto Pay

Auto Pay is an ACH transaction that is initiated quarterly by Bottle Bay Water & Sewer that credits your bank account. You will need to enroll by completing the Authorization Agreement form below and return to [susan@plattecpa.com \(mailto:susan@plattecpa.com\)](mailto:susan@plattecpa.com). This method is convenient for recurring bills and reduces the risk of late payments.

**Please fill out the Authorization Form below if you choose Auto Pay:**

### Ⓣ Authorization Agreement for Direct Deposit (ACH)

</files/bo6f8bofb/Authorization+Agreement+for+Direct+Deposit+Payments.pdf>

**ACH payment - Payment Portal** (<https://otc.cdc.nicusa.com/Public2.aspx?portal=id&organization=Bottle%20Bay%20Recreational%20Water%20and%20Sewer%20District>)

You can initiate an ACH transaction from your bank account. There is a fee of \$1.00.

**Online Bill Pay**

You set up your bill payment through your bank and the bank makes the payment according to the amount and schedule you set up.

**Credit Card - Payment Portal**

<https://otc.cdc.nicusa.com/p/id/Bottle%20Bay%20Recreational%20Water%20and%20Sewer%20Di>

Go to the Payment Portal to have your payment processed. The credit card fee of 2% to 3% will be charged to you.

**Check**

Write a check, mail the check. This method is the most costly (envelope plus stamp cost currently at .78 cents).

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P.O. BOX 304, SAGLE ID 83860

TELEPHONE (208) 265-4270

**PRIVACY POLICY ([/PRIVACY-POLICY](#))**

**DISTRICT TRANSPARENCY ([TRANSPARENCY.HTML](#))**

**WEBSITE ACCESSIBILITY STATEMENT ([ACCESSIBILITY.HTML](#))**

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**([HTTPS://WWW.BOTTLEBAYDISTRICT.ORG/USERS/SIGN\\_IN?DESTINATION=%2FPAY-MY-BILL](https://www.bottlebaydistrict.org/users/sign_in?destination=%2FPAY-MY-BILL))**



BOTTLE BAY W AND S BL ACCT  
Account number ending in 2934

**ACCOUNT SUMMARY**

Credit Limit	\$5,000.00
Credit Available	\$4,707.00
Statement Closing Date	March 27, 2026
Days in Billing Cycle	28
Previous Balance	\$63.00
- Payments & Credits	\$63.00
+ Purchases & Other Charges	\$293.00
<b>+ FEE CHARGED</b>	<b>\$0.00</b>
<b>+ INTEREST CHARGED</b>	<b>\$0.00</b>
= New Balance	\$293.00

**PAYMENT INFORMATION**

New Balance	\$293.00
<b>Minimum Payment Due</b>	<b>\$25.00</b>
<b>Payment Due Date</b>	<b>April 21, 2026</b>

Questions? Call Card Support 833-996-1461  
Or write: PO Box 21077, Billings MT 59104-1077  
Or Email: Inquiry@BusinessCardSupport.com

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

**TRANSACTIONS**

Tran Date	Post Date	Reference Number	Transaction Description	Amount
			<b>FEE'S</b>	
			<b>TOTAL FEES FOR THIS PERIOD</b>	<b>0.00</b>
			<b>INTEREST CHARGED</b>	
			<b>TOTAL INTEREST FOR THIS PERIOD</b>	<b>0.00</b>
			<b>TOTAL XXXXXXXXXXXX 2094</b>	<b>\$63.00-</b>
03/20	03/20	7496656EZ00XVQ6NS	PAYMENT - THANK YOU	63.00-
		<b>WILLIAM BERG</b>	<b>TOTAL XXXXXXXXXXXX 2110</b>	<b>\$63.00</b>
03/12	03/12	2420429EP00036ALA	Microsoft-G146571768 701-2817490 WA	63.00
			MCC: 5045 MERCHANT ZIP: 98052	
		<b>SUSAN SHEA</b>	<b>TOTAL XXXXXXXXXXXX 2128</b>	<b>\$230.00</b>
03/10	03/11	2413746ENHF20XQPK	USPS PO BOXES ONLINE 800-344-7779 DC	230.00
			MCC: 9402 MERCHANT ZIP: 20260	

Please detach bottom portion and submit with payment using enclosed envelope



Mountain West Bank  
PO Box 2360  
Omaha NE 68103-2360

**PAYMENT INFORMATION**

Account number ending in	2934
<b>Payment Due Date</b>	<b>April 21, 2026</b>
<b>New Balance</b>	<b>\$293.00</b>
Minimum Payment Due	\$25.00
Past Due Amount	\$0.00

Make Check  
Payable to:

Amount Enclosed:

\$	
----	--

BOTTLE BAY W AND S BL ACCT  
PO BOX 304  
SAGLE ID 83860-0304

Visa  
PO Box 60596  
City of Industry CA 91716-0596



PO Box 1059  
Coeur d'Alene, ID 83816-1059



142785-02A\*\*019307  
BOTTLE BAY RECREATIONAL WATER & SEWER  
DISTRICT WASTEWATER EXPANSION PROJECT  
PO BOX 304  
SAGLE ID 83860-0304

**Have You Made the Switch to Our New App?**

**Access your accounts. Anytime. Anywhere.**

Simply search for **Mountain West Bank** in your device's app store.

**FDIC**

**Customer Service:** 800-641-5401

**Website:** [www.mountainwestbank.com](http://www.mountainwestbank.com)

## Statement of Account

**Account Title:** BOTTLE BAY RECREATIONAL WATER & SEWER  
DISTRICT WASTEWATER EXPANSION PROJECT

**Statement Dates 3/02/26 to 3/31/26 (30 days)**

TOTALLY FREE BUSINESS CHECKING - XXXXXX8384

<b>Previous Balance</b>	<b>\$7,903.35</b>	Average Ledger	\$14,558.29
Deposits/Credits (1)	\$10,507.81	Average Collected	\$14,558.29
Checks/Debits (0)	\$0.00		
Service Charge	\$0.00		
Interest Paid	\$0.00		
<b>Ending Balance</b>	<b>\$18,411.16</b>		

**Credit Transactions**

Date	Description	Amount
3/13	BOTTLE BAY REC WEP Xfr PPD Bottle Bay WEP	\$10,507.81

**Daily Balance**

Date	Amount	Date	Amount
3/02	\$7,903.35	3/13	\$18,411.16



# OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

## LGIP Monthly Statement

### Bottle Bay Water & Sewer District

Jon Davis  
P.O. Box 304  
Sagle, Idaho 83860

### Statement Period

3/1/2026 through 3/31/2026

### Summary

<b>Beginning Balance</b>	\$94,890.44	<b>Fund Number</b>	3613 - Bottle Bay Water & Sewer District - WEP
<b>Contributions</b>	\$276.32	<b>Distribution Yield</b>	3.7470%
<b>Withdrawals</b>	\$0.00	<b>March Accrued Interest</b>	\$302.86
<b>Ending Balance</b>	\$95,166.76	<b>Average Daily Balance</b>	\$95,166.76

### Detail

Date	Activity	Status	Type	Amount	Balance
03/01/2026	Beginning Balance				\$94,890.44
03/01/2026	Contribution	Processed	February Reinvestment	\$276.32	\$95,166.76
03/31/2026	Ending Balance				\$95,166.76

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

An investment in the LGIP is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although the LGIP seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the LGIP.



# OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

## LGIP Monthly Statement

### Bottle Bay Water & Sewer District

Jon Davis  
P.O. Box 304  
Sagle, Idaho 83860

**Statement Period**  
3/1/2026 through 3/31/2026

### Summary

<b>Beginning Balance</b>	\$114,345.59	<b>Fund Number</b>	2660 - Bottle Bay Water & Sewer District
<b>Contributions</b>	\$332.97	<b>Distribution Yield</b>	3.7470%
<b>Withdrawals</b>	\$0.00	<b>March Accrued Interest</b>	\$364.95
<b>Ending Balance</b>	\$114,678.56	<b>Average Daily Balance</b>	\$114,678.56

### Detail

Date	Activity	Status	Type	Amount	Balance
03/01/2026	Beginning Balance				\$114,345.59
03/01/2026	Contribution	Processed	February Reinvestment	\$332.97	\$114,678.56
03/31/2026	Ending Balance				\$114,678.56

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

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11:37 AM

04/17/26

**Bottle Bay Water & Sewer District  
Check Detail  
March 17 through April 20, 2026**

Type	Num	Date	Name	Account	Paid Amount
Check		03/31/2026		Mountain West Bank	
				Administration	-12.00
TOTAL					-12.00
Bill Pmt -Check	ACH	04/20/2026	Andrew T. Platte, CPA	Mountain West Bank	
Bill	11154	03/31/2026		Accounting Services	-656.25
				Administration	-0.78
TOTAL					-657.03
Check	AUTO	04/10/2026	Avista Utilities	Mountain West Bank	
				Utilities	-624.64
TOTAL					-624.64
Bill Pmt -Check	ACH	04/20/2026	Brent Binnall	Mountain West Bank	
Bill		04/01/2026		Vehicle Expense	-100.00
TOTAL					-100.00
Bill Pmt -Check	BILLP...	04/20/2026	Co-Op Supply	Mountain West Bank	
Bill	80043	03/12/2026		Vehicle Expense	-65.89
TOTAL					-65.89
Check	EFT	04/01/2026	ID DEQ	Mountain West Bank WEP	
				DEQ Loan Principal	-12,151.31
				Interest Expense	-6,194.59
TOTAL					-18,345.90
Bill Pmt -Check	ACH	04/20/2026	RuthAnn Zigler	Mountain West Bank	
Bill		04/01/2026		Recording Sec	-150.00
TOTAL					-150.00
Bill Pmt -Check	EFT	03/20/2026	Visa	Mountain West Bank	
Bill		02/28/2026		MWB Visa CC	-63.00
TOTAL					-63.00
Bill Pmt -Check	EFT	04/17/2026	Visa	Mountain West Bank	
Bill		03/12/2026		MWB Visa CC	-293.00
TOTAL					-293.00
Bill Pmt -Check	ACH	04/20/2026	Water Systems Manageme...	Mountain West Bank	
Bill	114937	04/01/2026		Licensed Operator Contractor	-7,775.00
TOTAL					-7,775.00

11:37 AM

04/17/26

**Bottle Bay Water & Sewer District**  
**Check Detail**  
March 17 through April 20, 2026

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<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Check	EFT	04/01/2026	White Living Trust	Mountain West Bank	
				Debt Service - White Property	-1,500.00
TOTAL					-1,500.00

**BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT  
OPERATION REPORT – MARCH 2026 -**

The latest **Bottle Bay Recreational Water and Sewer District Reuse Permit, M-015-06**, was issued on May 28, 2021 and **expires on May 27, 2028** (7 yrs.) – **Pre-Application Conference** is required within 12 months of permit expiration. – **Permit Renewal Application** is required within 180 days of permit expiration. On March 19, 2026, we requested a minor permit modification to extend the permit expiration date to May 27, 2031.

**LAND APPLICATION - INFORMATION**

7,454,000	Volume (gal.) of wastewater land applied in 2012.	5,844,000	Volume (gal.) of wastewater land applied in 2020.
7,891,000	Volume (gal.) of wastewater land applied in 2013.	4,906,000	Volume (gal.) of wastewater land applied in 2021.
7,100,000	Volume (gal.) of wastewater land applied in 2014.	4,879,000	Volume (gal.) of wastewater land applied in 2022.
6,201,000	Volume (gal.) of wastewater land applied in 2015.	6,122,000	Volume (gal.) of wastewater land applied in 2023.
5,569,000	Volume (gal.) of wastewater land applied in 2016.	7,630,000	Volume (gal.) of wastewater land applied in 2024.
7,787,000	Volume (gal.) of wastewater land applied in 2017.	7,690,000	Volume (gal.) of wastewater land applied in 2025.
4,904,000	Volume (gal.) of wastewater land applied in 2018.		
3,688,000	Volume (gal.) of wastewater land applied in 2019.		

**18,377,116**      **Maximum target permit volume (gal.) available for land application.**  
**2026 LAND APPLICATION LOADING ACTIVITY**

<b>OLD PERMIT PRIOR TO IRRIG. EXPANSION</b>	<b>MONTH</b>	<b>IWR* TARGET LOADING</b>	<b>IWR* CALCULATED LOADING</b>	<b>ACTUAL TOTAL LOADING</b>
396,208	April	960,978		
1,154,574	May	2,325,098		
1,838,652	June	3,297,110		
2,699,166	July	4,876,631		
2,250,337	August	3,984,693		
1,241,245	September	2,314,053		
328,110	October	618,553		
9,908,292	<b>TOTALS</b>	<b>18,377,116</b>		

\*Irrigation Water Requirement

**COMPARATIVE INFLUENT FLOW DATA**

See attached influent flow data summary chart.

**LAGOON STATUS**

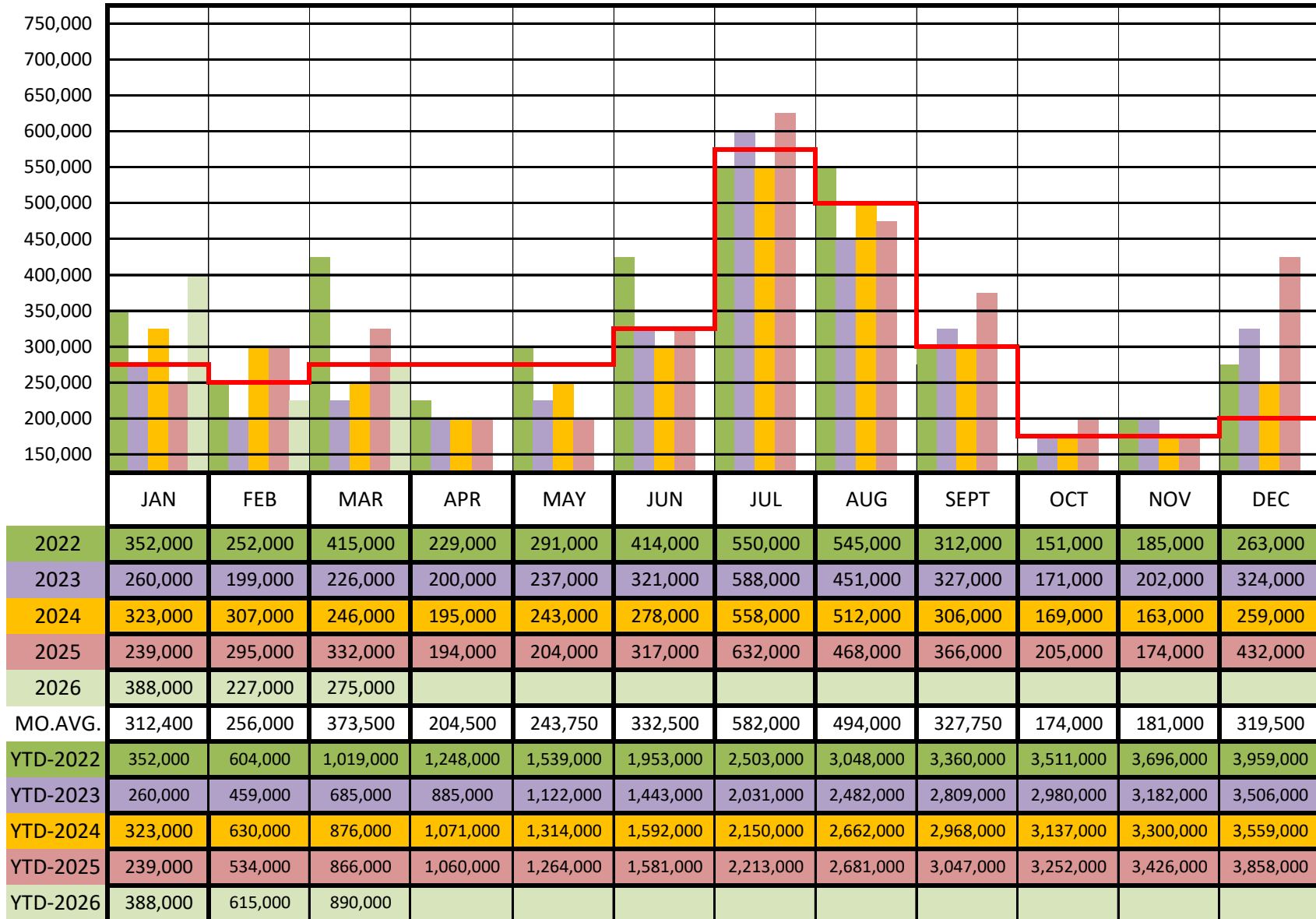
4,060,000 gallons =	Total <u>usable</u> storage volume in aeration lagoon.	<b>5.36</b>	<b>1.3 MG</b>
5,530,000 gallons =	Total <u>usable</u> storage volume in polishing lagoon.	<b>7.73</b>	<b>2.2 MG</b>
<b>9,590,000 gallons</b> =	<b>TOTAL</b> combined available storage volume	<b>13.09</b>	<b>3.5 MG</b>
2,000,000 gallons =	Estimated volume in aeration lagoon = approx.	49.3%	
1,900,000 gallons =	Estimated volume in polishing lagoon = approx.	34.4%	
<b>5,690,000 gallons</b> =	<b>TOTAL</b> estimated <b>available</b> storage volume	59.3%	

**NOTE:** We have been experiencing problems with electrical/communication controls for land application.

**SUMMARY**

- Lagoon storage volume appears to be sufficient to handle all influent, including precipitation, through the non-growing season (November through March).
- Land application area appears to be sufficient to handle estimated lagoon storage volume and influent from the growing season (April through October), including precipitation.

## BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT COMPARATIVE INFLUENT FLOW DATA



WATER SYSTEMS MANAGEMENT  
67 WILD HORSE TRAIL  
SANDPOINT, IDAHO 83864  
DATE: 4/20/26

**BBRWSD COLLECTIONS REPORT FOR SERVICES PROVIDED IN APRIL 2026:**

**COLLECTION SYSTEM**

**SERVICE CALLS**

PUMP REPLACEMENT:

PLUMBING:

CONTROLS/ ELECTRICAL:

FLOAT:

ORDER CONTROL DEVICES INSTALLED AT AIRVACS. 2

AIR VAC VALVE REPLACEMENT:

NEW CONSTRUCTION / INSTALLATION INSPECTIONS: 2. FLINT (ON GOING)  
DAVIS (ON GOING)

ESCROW INSPECTIONS:

ISOLATIONS: EEP

MAIN LIFT STATION:

ALARMS:

OTHER:

ISOLATION VALVE INSTALL/ REPAIR / REPLACE:

MANAGEMENT: BILLING (MULTIPLE)

LOCATES: MULTIPLE

I&I RESEARCH & MITIGATION: ON GOING

EXERCISE ISOLATION VALVES / AIRVAC VALVES: ON GOING

FACILITIES / EQUIPMENT MAINTENANCE: ON GOING

INVENTORY MANAGEMENT: ON GOING

PERMIT / SITE REVIEW : 1 SHORELINE

POWER OUTAGE RESPONSE:

MAINTENANCE INSPECTIONS:

LOCATE REMAINING SITES FOR MAIN LINE UPGRADE, CONTROL PANEL, TANK REPLACEMENT UPGRADE / REPLACEMENTS 61

OWNER / CONTRACTOR CONSULTATIONS / SITE VISIT: (MULTIPLE, ON GOING).

MANAGERIAL / FILING (ON GOING)

INVENTORY REPLACEMENT/MANAGEMENT (ON HOLD AS PER JON DAVIS)

UPDATE COLLECTION FILES / RECORDS IN MS365 (ON GOING)

**CAPITAL IMPROVEMENT PROGRAM UPDATE**

MAINLINE CONNECTION UPGRADE : ON HOLD AS PER JON DAVIS

PUMP CONTROL UPGRADES: ON HOLD AS PER JON DAVIS

**SPECIAL NOTES:**

**Policy Number 010**

**POLICY ON SHARED SEPTIC TANKS**

It is the policy of the District that each lot or parcel containing one or more dwelling units shall have a discrete septic tank and pump basin. Adjoining lots with existing shared tanks and/or pump basins are considered grandfathered despite a change in ownership. However, in the event the residential sewer system requires substantial modification, particularly where a larger septic tank is required, the District may, in its discretion, require an owner to install, at its expense, a discrete septic tank, pump basin, and/or lateral connection. The District shall exercise its discretion based on the following factors:

1. Whether continued maintenance of the shared septic system will violate the current Residential Sewer System Requirements.
2. The degree of difficulty in physically locating a second septic tank, pump basin, and/or lateral connection.
3. Agreement of both landowners to continue sharing the septic system.
4. Whether separating the septic systems imposes an undue burden on one or both landowners.

**Adopted by the Board on April 20, 2026**