



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETINGS**

October 17, 2023

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:01 p.m. by Rob Behrens, after verifying the required quorum. Board members present were: Rob Behrens, Jon Davis and Steve Shearer. Also in attendance were Bob Hansen and Brent Bennall, RuthAnn Zigler, Recording Secretary, Susan Shea, Accountant. Absent: Bill Berg and Jack Lensing.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Steve Shearer made a motion to approve the September 19, 2023 regular Board meeting as presented. Jon Davis seconded and the motion carried.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$33,743.53; Mt. West Bank (8384) account balance is \$5,129,39; LGIP1 account balance is \$84,508.11; and LGIP2 account balance is \$167,626.72.

The 2022 audit has been completed by Hoover, Certified Accountant, and reviewed by the Board.

Resolution to amend Capitalization Policy: The Board discussed but tabled the resolution to amend the Capitalization policy until the next meeting.

2023-28 Jon Davis made a motion to defer the Resolution to amend Capitalization Policy to the next meeting. Steve Shearer seconded and the motion carried.

Operations Report

We are in the best shape we've been in for years. Influent is a little higher than we want it to be but still okay.

Collections Report

Status report on capital and other construction projects: Overflow basin pump upgrade has been completed; nine (9) pump control upgrades have been completed with one (1) remaining; Airvac upgrade (with main line connection) has been completed; ten (10) of the mainline connection upgrades have been completed with five (5) remaining; and two (2) steel tanks are scheduled for replacement in October/November (coordinating with property owner to proceed.)

Permit & Compliance Matters

Marina deck built over main line: It has been discovered that the deck at the resort laundry building has been built over the Sewer Districts main line. After discussion, the Board agreed that we need to send a letter to the resort owner.

General Administrative Matters

Website is up and operational; still need to fine tune a few things.

Next meeting: The next meeting is scheduled for Tuesday, November 21, 2023 at 4:00 p.m. by Zoom.

ADJOURNMENT

The meeting was adjourned at 4.53 p.m.