



BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT REGULAR BOARD MEETINGS

March 21, 2023

The Bottle Bay Recreational Water and Sewer District (BBRWSD) regular Board meeting held by Zoom, was called to order at 4:01 p.m. by Chair Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer and Rob Behrens. Also in attendance were Bob Hansen (WSM), Brent Binnall (WSM), RuthAnn Zigler, Recording Secretary and Susan Shay, Accountant. Absent: Jon Davis and Jack Lensing.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Steve Shearer made a motion to approve the February 23, 2023 Regular Board meeting minutes as amended to change Bill working on resolution to Rob under the Capital Improvement program. Rob Behrens seconded and the motion carried.

REPORTS

Treasurers Report

Selection of Auditor for FY2022 and possibly out years: The Board discussed and agreed to use Scott Hoover Audit Services for the FY2022 audit.

2023-03 Steve Shearer made a motion to appoint Scott Hoover Audit Services as the auditor for FY2022. Rob Behrens seconded and the motion carried.

First quarter financial reports: The first quarter financial reports were distributed to the Board for their review.

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$122,831.13, Mt. West Bank (8384) account balance is \$13,566.35, LGIP1 account balance is \$82,240.88 and LGIP2 account balance is \$163,129.55.

Operations Report

There was nothing new to report.

Collections Report

- The new construction at hookup #205 appears to be completed but since this property uses an existing tank and pump station there is no further inspections required so can be marked as completed.

Permit & Compliance Matters

The Board was updated on the active projects for hookups #006 & #007 (Whitaker), #202 (Mottram) and #214 (Schaffer) who have a shared tank, #100 (Petersen) and #211 (Oakley).

General Administrative Matters

Capital Improvement program project scheduling: A Capital Improvement Projects proposed schedule was distributed to the Board for their review and comments.

Next meeting: The next meeting is scheduled meeting for Tuesday, April 18, 2023 at 4:00 p.m. by Zoom.

ADJOURNMENT

The meeting was adjourned at 5:12 p.m.