



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETING**

October 15, 2024

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:00 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Rob Behrens, Jon Davis, Steve Shearer and Julie Houske. Also in attendance were Bob Hansen and Brent Binnal (WSM) and RuthAnn Zigler, Recording Secretary.

CONSENT AGENDA

Steve Shearer made a motion to approve the September 10, 2024 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$49,635.24; Mt. West Bank (8384) account balance is \$19,980.98. LGIP1 account balance is \$89,114.63; and LGIP2 account balance is \$155,814.51.

The Board authorized changing our account from Mountain West Bank; options are still being reviewed.

The FY 2025 budget was distributed to the Board for their review and discussion.

2024-17 Rob Behrens made a motion to publish amended budget adding \$10,000 to the capital line and other related adjustments. Jon Davis seconded and the motion carried.

Operations Report (September)

Irrigation is in really good shape. With the expansion we have been able to spray a lot more out. Each year we are getting a better handle on I & I. New pump has been received and installed.

Collections Report (September)

Status report on capital and other construction projects: Replaced three (3) pumps, five (5) locates, and one (1) maintenance inspection.

Permit & Compliance Matters

Harvey, Lot 19, Blk 2 Sourdough, 2nd addition – Informed that Panhandle Health cannot serve.

Island Vista, hookup #038 – Application and deposit has been received.

Wyckoff, hookup #040 – Application and deposit has been received.

Petersen, hook #098 – Application and deposit has been received, permit has been approved and construction has started. Additional homesite application with drawings has been received.

Ouhi, hookup #101 – Application and deposit has been received, permit has been approved. Started construction. They have exposed the lateral line and had placed a great deal weighted spoils on the line which was causing a possible breakage in the line; spoils have been removed with heavy equipment so the line has been challenged. Large boulders have been placed over the existing line so the line needs to be relocated from the tank to the main line or to the lateral that did not get disturbed.

Hale, hookup #112 – Application has been received. Deposit has been waived.

Olson, hookup #152 – Application and deposit has been received. Construction has started.

Simchuk, hookup #171 – Application and deposit has been received, permit has been approved and construction has started.

Mack, hookup #175 – Application and deposit has been received. Adding bathroom to bunkhouse that has been approved.

Haraft, hookup #183 – Application and deposit has been received. Application was approved, but informed they need to have a pre-construction meeting with the District.

Oakley, hookup #211 – Application and deposit has been received, permit has been approved, construction has started.

Vinson, hookup #257 – Pump out was deducted from the deposit.

Audubon, LLC, hookup #309 – Application and deposit has been received. A letter was sent to owner about removing the spoils and no response was received. A pile of gravel was dumped on the District's easement, trespassing on both sides of neighboring property; not in compliance, and property is up for sale. Pictures were sent to the District's attorney for her advice. The Board agreed that we will notify the listing real estate agent to make them aware of the issues.

Atteberry, hookup #321 – Application and deposit has been received, permit has been approved, construction has started and the inspection is underway.

General Administrative Matters

Capital Improvement Plan: \$65,000 was budgeted, plus \$10,000 for unscheduled capital. Connector replacements cost is \$6,000 each; pump control upgrades costs is \$2,500 each; and tank replacements cost is \$2,850 to \$5,500 each. The proposal is to amend the capital project plan for nine (9) pump control upgrades (\$22,500) and seven (7) connector replacements (\$42,000) for a total cost of \$65,500, and deal with the tank replacements as "unscheduled capital".

2024-17 Rob Behrens made a motion to amend the capital improvement project as presented. Julie seconded and the motion carried.

Reimbursement for use of Brent's personal vehicle: The Board discussed options to reimburse Brent for using his personal vehicle for the District's use.

2024-18 Rob Behrens made a motion to compensate Brent \$100/month for the next months and then evaluate at six months. Julie seconded and the motion carried.

Website update: This issue was tabled to the November meeting.

Next meeting: The next meeting is scheduled for Tuesday, November 19, 2024 at 4:00 p.m. by zoom.

ADJOURNMENT

The meeting was adjourned at 5:31 p.m.