



## **BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT REGULAR BOARD MEETING**

**September 10, 2024**

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:01 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Rob Behrens, Jon Davis, Steve Shearer and Julie Houske. Also in attendance were Bob Hansen and Brent Binnal (WSM) and RuthAnn Zigler, Recording Secretary. Guest in attendance: Chris Wyckoff.

### **CONSENT AGENDA**

Steve Shearer made a motion to approve the August 20, 2024 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

### **PUBLIC COMMENTS**

Chris Wyckoff comments asked for a clarification on the Boards process once his application is submitted and the deposit required.

### **REPORTS**

#### **Treasurers Report**

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$63,428.49; Mt. West Bank (8384) account balance is \$11,678.36. Balances for LGIP1 and LGIP2 accounts were not available at time of meeting.

Moving to different bank; there will be three options at next meeting.

#### **Operations Report (August)**

We are in really great shape and are operating where we need to be operating where we should be at year end with our lagoons being full or not full.

#### **Collections Report (August)**

Status report on capital and other construction projects: Oldest (1972 to 1990) main-line connections have been installed with 84 remaining; 48 newer main-line connections to be installed; and seven (7) out of ten pump controls have been upgraded.

#### **Permit & Compliance Matters**

Nelson, hookup #026 – There is sufficient septic tank capacity; now charging for ADU.

Island Vista, hookup #038 – Application and deposit has been received.

Wyckoff, hookup #040 – Application was submitted. Discussed if a deposit waiver would be allowed due to the nature of the work. Chris will send the Board a written request for their review and decision.

Petersen, hookup #098 – Application and deposit has been received, permit has been approved and construction has started.

Ouhi, hookup #101 – Application and deposit has been received, permit has been approved. Started construction. They have exposed the lateral line and have placed a great deal weighted spoils on the line which is causing a possible breakage in the line.

Hale, hookup #112 – Application has been received.

Olson, hookup #152 – Application and deposit has been received. Construction has started.

Simchuk, hookup #171 – Application and deposit has been received, permit has been approved.

Mack, hookup #175 – Application and deposit has been received. Adding bathroom to bunkhouse that has been approved.

Oakley, hookup #211 – Application and deposit has been received, permit has been approved, construction has started.

Audubon, LLC, hookup #309 – Application and deposit has been received. A letter was sent to owner about removing the spoils and they have until the end of August to remove to avoid a fine being assessed. As of this date, there has been no response. A pile of gravel was dumped on the District's easement, trespassing on both sides of neighboring property; not in compliance, and property is up for sale. Pictures will be sent to the District's attorney for her advice. The Board agreed that we will notify the listing real estate agent to make them aware of the issues.

Atteberry, hookup #321 – Application and deposit has been received, permit has been approved, construction has started and the inspection is underway.

### **General Administrative Matters**

Capital Improvement Plan: In July of 2022 the Board approved a two-part capital improvement plan; part one was that we were going to use capital depreciation amount (approximately \$50,000/year) and the second part is that the steel septic tanks would be replaced and provide nine (9) new pump control units per year. The capital plan needs to be amended no later then the November 2024 meeting to clarify the plan over the next five (5) years. The Board was asked to think about how much to increase the capital improvement plan dollar amount.

Levy: Bill explained that the District can levy \$35,730 for our property tax levy that we get from everybody in the District. In the 2024 budget, we budgeted \$34,128. You can't tax more then what is put in the budget and we don't want to lose the money so we have to reserve \$1,601.00.

**2024-16** Rob Behrens made a motion to authorize a reserve amount of \$1,601.00 from this year's tax levy for future years. Julie\_Houske seconded and the motion carried.

Next meeting: The next meeting is scheduled for Tuesday, October 15, 2024 at 4:00 p.m. by zoom.

### **ADJOURNMENT**

The meeting was adjourned at 5:00 p.m.