



**BOTTLE BAY RECREATIONAL  
WATER AND SEWER DISTRICT REGULAR BOARD MEETINGS**

**April 18, 2023**

The Bottle Bay Recreational Water and Sewer District (BBRWSD) regular Board meeting held by Zoom, was called to order at 4:00 p.m. by Chair Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer, Jon Davis and Rob Behrens. Also in attendance were Bob Hansen (WSM), Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary. Absent: Jack Lensing.

**PUBLIC COMMENTS**

There were no public comments.

**CONSENT AGENDA**

Rob Behrens made a motion to approve the March 21, 2023 Regular Board meeting and the April 11, 2023 Special Board meeting minutes as presented. Jon Davis seconded and the motion carried.

**REPORTS**

**Treasurers Report**

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$112,422.48, Mt. West Bank (8384) account balance is \$4,228.63, LGIP1 account balance is \$82,513.00 and LGIP2 account balance is \$163,669.32.

**Operations Report**

There may be a fried PLC. As soon as everything dries out and the temperatures are staying above freezing, we will be performing further diagnostics in an effort to isolate potential problems.

**Collections Report**

- New constructions is starting up again.
- Normal service calls and a few locate requests.

**Permit & Compliance Matters**

Hookup #100 (Petersen): Jeff Petersen was present in the zoom meeting to discuss possibly selling back to the District hookup #97 which is no longer a functional hookup.

**2023-06** Steve Shearer made a motion buy back hookup #97 from the Petersen's if the dollar amount is approved by Jeff Petersen at our next meeting and he agrees to in writing that he will release the hookup. Jon Davis seconded and the motion carried.

**General Administrative Matters**

Capital Improvement program project scheduling: A Capital Improvement Projects proposed schedule for 2023 was displayed for the Board to review and comment. The Board authorized the following:

- Eight (8) steel tank replacements

- Ten (10) pump control upgrades
- Ten (10) main line connection upgrades
- Air Vacs – move money from the capital improvement budget and put in the maintenance budget.
- Put \$100,000 in budget and spend \$100,000.

**2023-04** Steve Shearer made a motion to increase the capital expense budget to \$100,000 to cover tank replacements, pump control upgrade, main line connection upgrade and overflow basin pump upgrade. Jon Davis seconded and the motion carried.

**2023-05** Rob Behrens made a motion to authorize \$4,500 for improvements to the District's truck with expense to come out of the vehicle budget. Jon Davis seconded and the motion carried.

**Purchase Streamline Website Service:** Jon Davis spoke with Streamline about the security. It appears to be very strong.

Steve said the next step will be to have another zoom meeting with Streamline to discuss questions. Steve will call current website host to discuss if they can offer the same service as Streamline.

A zoom meeting was scheduled for Tuesday, April 25<sup>th</sup>. Steve will inform the Board of time.

**Operating Rules regarding ADU's:** This item was tabled until the May 16, 2023 meeting.

**Next meeting:** The next meeting is scheduled meeting for Tuesday, May 16, 2023 at 4:00 p.m. by Zoom.

## **ADJOURNMENT**

The meeting was adjourned at 5:11 p.m.