



**BOTTLE BAY**  
RECREATIONAL WATER & SEWER DISTRICT



**REGULAR  
BOARD OF DIRECTORS  
MEETING**

**Via Zoom**

**November 19, 2024**

**4:00 pm**

**MEETING AGENDA**

Tuesday, November 19, 2024 4 p.m.

**Meeting is via Zoom**

Invitation is available on District website: [bottlebaydistrict.org](http://bottlebaydistrict.org);  
or send request to [billb@bbsewer.org](mailto:billb@bbsewer.org)

Physical meeting place: 65 Glengary Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Public Comments to Board.
5. Approval of Written Minutes of October 15, 2024 regular meeting (Shearer) – **Action Item**
6. Treasurer’s Report (Davis)
  - YTD and October, 2024 Financial Reports
  - Status of checking accounts & accounts in Local Government Investment Pool
  - Review paid invoices ([invoices attached to agenda email](#))
7. Resolution to change District banking institution (Davis) – **Action Item**
8. Resolution to accept Water Systems Management contract for Calendar 2025 (Davis) – **Action Item**
9. **Public Hearing on Amended FY 2024 Budget** (Berg)
10. Resolution to Adopt Amended FY 2024 Budget (Berg) – **Action Item**
11. Operations Report (Hansen)
12. Collections Report (Binnall)
13. Permit and Compliance Matters (Behrens, Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	Permit Approved	Inspection Deposit	Construction Started	Inspections Underway	Inspections Completed	“As-Built” Received	Remarks
038	Island Vista	✓	✓	✓	✓					
040	Wyckoff Falconjack Trust	✓	✓	✓	✓					
098	Petersen	✓	✓	✓	✓	✓				Shop & homesite on same lot
101	Ouhl	✓	✓	✓	✓					RipRap over latteral; District will remediate
152	Olson	✓	✓	✓	✓	✓	✓			
171	Simchuk	✓	✓	✓	✓	✓				
175	Mack	✓	✓	✓	✓					

HU#	Landowner	Application Received	Deposit Received	Permit Approved	Inspection Deposit	Construction Started	Inspections Underway	Inspections Completed	"As-Built" Received	Remarks
183	Haraf	✓	✓	✓	✓					
211	Oakley	✓	✓	✓	✓	✓	✓			
299	<b>Grubb</b>									<b>Offer to stop service fee for agreement to decommission steel tank upon new home construction - lot now vacant; Brent to cap off inlet to pump basin</b>
300	<b>Smith</b>	✓								<b>Constructing patio; No deposit required? Encroachment agreement for garage built over mainline</b>
309	Audubon LLC	✓	✓		✓					Rob to talk to owner re: removing spoils
321	Atteberry	✓	✓	✓	✓	✓	✓			Proper RV pad coupling

14. Report on ADU cost recovery (Berg)

15. General Administrative Matters

- Meeting schedule for calendar year 2025 (change day/time?) – **Action Item**
- Website Update (Shearer, Houske)
- Next meeting, Tuesday, December 17, 2024 at 4pm via Zoom.

16. Adjourn -- STOP VIDEO

**BOTTLE BAY RECREATIONAL  
WATER AND SEWER DISTRICT REGULAR BOARD MEETING**

**October 15, 2024**

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:00 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Rob Behrens, Jon Davis, Steve Shearer and Julie Houske. Also in attendance were Bob Hansen and Brent Binnal (WSM) and RuthAnn Zigler, Recording Secretary.

**CONSENT AGENDA**

Steve Shearer made a motion to approve the September 10, 2024 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**REPORTS**

**Treasurers Report**

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$49,635.24; Mt. West Bank (8384) account balance is \$19,980.98. LGIP1 account balance is \$89,114.63; and LGIP2 account balance is \$155,814.51.

The Board authorized changing our account from Mountain West Bank; options are still being reviewed.

The FY 2025 budget was distributed to the Board for their review and discussion.

Rob Behrens made a motion to publish amended budget adding \$10,000 to the capital line and other related adjustments. Jon Davis seconded and the motion carried.

**Operations Report (September)**

Irrigation is in really good shape. With the expansion we have been able to spray a lot more out. Each year we are getting a better handle on I & I. New pump has been received and installed.

**Collections Report (September)**

Status report on capital and other construction projects: Replaced three (3) pumps, five (5) locates, and one (1) maintenance inspection.

**Permit & Compliance Matters**

Harvey, Lot 19, Blk 2 Sourdough, 2<sup>nd</sup> addition – Informed that Panhandle Health cannot serve.

Island Vista, hookup #038 – Application and deposit has been received.

Wyckoff, hookup #040 – Application and deposit has been received.

Petersen, hook #098 – Application and deposit has been received, permit has been approved and construction has started. Additional homesite application with drawings has been received.

Ouhi, hookup #101 – Application and deposit has been received, permit has been approved. Started construction. They have exposed the lateral line and had placed a great deal weighted spoils on the line which was causing a possible breakage in the line; spoils have been removed with heavy equipment so the line has been challenged. Large boulders have been placed over the existing line so the line needs to be relocated from the tank to the main line or to the lateral that did not get disturbed.

Hale, hookup #112 – Application has been received. Deposit has been waived.

Olson, hookup #152 – Application and deposit has been received. Construction has started.

Simchuk, hookup #171 – Application and deposit has been received, permit has been approved and construction has started.

Mack, hookup #175 – Application and deposit has been received. Adding bathroom to bunkhouse that has been approved.

Haraft, hookup #183 – Application and deposit has been received. Application was approved, but informed they need to have a pre-construction meeting with the District.

Oakley, hookup #211 – Application and deposit has been received, permit has been approved, construction has started.

Vinson, hookup #257 – Pump out was deducted from the deposit.

Audubon, LLC, hookup #309 – Application and deposit has been received. A letter was sent to owner about removing the spoils and no response was received. A pile of gravel was dumped on the District's easement, trespassing on both sides of neighboring property; not in compliance, and property is up for sale. Pictures were sent to the District's attorney for her advice. The Board agreed that we will notify the listing real estate agent to make them aware of the issues.

Atteberry, hookup #321 – Application and deposit has been received, permit has been approved, construction has started and the inspection is underway.

### **General Administrative Matters**

Capital Improvement Plan: \$65,000 was budgeted, plus \$10,000 for unscheduled capital. Connector replacements cost is \$6,000 each; pump control upgrades costs is \$2,500 each; and tank replacements cost is \$2,850 to \$5,500 each. The proposal is to amend the capital project plan for nine (9) pump control upgrades (\$22,500) and seven (7) connector replacements (\$42,000) for a total cost of \$65,500, and deal with the tank replacements as "unscheduled capital".

**2024-07** Rob Behrens made a motion to amend the capital improvement project as presented. Julie seconded and the motion carried.

Reimbursement for use of Brent's personal vehicle: The Board discussed options to reimburse Brent for using his personal vehicle for the District's use.

Rob Behrens made a motion to compensate Brent \$100/month for the next months and then evaluate at six months. Julie seconded and the motion carried.

Website update: This issue was tabled to the November meeting.

Next meeting: The next meeting is scheduled for Tuesday, November 19, 2024 at 4:00 p.m. by zoom.

### **ADJOURNMENT**

The meeting was adjourned at 5:31 p.m.

10:29 AM

11/15/24

Cash Basis

## Bottle Bay Water & Sewer District Operational Income/Expenses - Budget vs. Actual

Unaudited

	Oct 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Non-Operating Revenue</b>				
Interest Income	1,038.74	250.00	788.74	415.5%
Property Tax Levy	0.42	0.00	0.42	100.0%
WEP Sinking Fund	6,322.11	6,168.00	154.11	102.5%
<b>Total Non-Operating Revenue</b>	7,361.27	6,418.00	943.27	114.7%
<b>Operating Revenues</b>				
County Certified Payments	0.00	108.00	-108.00	0.0%
Permit Fees & Other Charges	61.25	333.00	-271.75	18.4%
System Operation Fees-Serviced	9,432.50	8,797.00	635.50	107.2%
System Maintenance Fees-Basic	7,802.54	8,155.00	-352.46	95.7%
<b>Total Operating Revenues</b>	17,296.29	17,393.00	-96.71	99.4%
<b>Total Income</b>	24,657.56	23,811.00	846.56	103.6%
<b>Gross Profit</b>	24,657.56	23,811.00	846.56	103.6%
<b>Expense</b>				
<b>Administration</b>				
Information Services	219.90	250.00	-30.10	88.0%
Recording Sec	150.00	317.00	-167.00	47.3%
Accounting Services	1,743.75	2,500.00	-756.25	69.8%
Legal Services	55.00	92.00	-37.00	59.8%
Insurance	1,427.50	0.00	1,427.50	100.0%
Administration - Other	32.80	183.34	-150.54	17.9%
<b>Total Administration</b>	3,628.95	3,342.34	286.61	108.6%
<b>System Repairs &amp; Replacement</b>				
General Maintenance & Repair	3,085.00	0.00	3,085.00	100.0%
Supplies, Pumps & Equipment	3,223.55	1,994.00	1,229.55	161.7%
Capital Improvements	26,959.40	22,535.00	4,424.40	119.6%
<b>Total System Repairs &amp; Replacement</b>	33,267.95	24,529.00	8,738.95	135.6%
<b>System Operation</b>				
Utilities	634.32	633.00	1.32	100.2%
Operating Chemicals	356.18	350.00	6.18	101.8%
Licensed Operator Contractor	7,400.00	7,450.00	-50.00	99.3%
License Compliance & Testing	1,450.00	860.00	590.00	168.6%
Vehicle Expense	659.83	375.00	284.83	176.0%
<b>Total System Operation</b>	10,500.33	9,668.00	832.33	108.6%
<b>Other Expenses</b>				
White Property Expenses	1,500.00	1,500.00	0.00	100.0%
Other Expenses - Other	0.00	4,600.00	-4,600.00	0.0%
<b>Total Other Expenses</b>	1,500.00	6,100.00	-4,600.00	24.6%
<b>Total Expense</b>	48,897.23	43,639.34	5,257.89	112.0%
<b>Net Ordinary Income</b>	-24,239.67	-19,828.34	-4,411.33	122.2%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
<b>Non-Operating Expenses</b>				
Interest Expense	6,718.20	6,700.00	18.20	100.3%
<b>Total Non-Operating Expenses</b>	6,718.20	6,700.00	18.20	100.3%
<b>Total Other Expense</b>	6,718.20	6,700.00	18.20	100.3%
<b>Net Other Income</b>	-6,718.20	-6,700.00	-18.20	100.3%
<b>Net Income</b>	-30,957.87	-26,528.34	-4,429.53	116.7%

10:29 AM

11/15/24

Cash Basis

**Bottle Bay Water & Sewer District**  
**Operational Income/Expenses - Budget vs. Actual**  
**Unaudited**

	Dec '23 - Oct 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Non-Operating Revenue</b>				
Interest Income	11,682.17	2,750.00	8,932.17	424.8%
Property Tax Levy	36,133.45	35,000.00	1,133.45	103.2%
WEP Sinking Fund	61,632.87	63,694.00	-2,061.13	96.8%
<b>Total Non-Operating Revenue</b>	109,448.49	101,444.00	8,004.49	107.9%
<b>Operating Revenues</b>				
County Certified Payments	376.66	1,192.00	-815.34	31.6%
Permit Fees & Other Charges	7,358.79	3,667.00	3,691.79	200.7%
System Operation Fees-Serviced	98,135.51	97,531.00	604.51	100.6%
System Maintenance Fees-Basic	78,585.59	75,285.00	3,300.59	104.4%
<b>Total Operating Revenues</b>	184,456.55	177,675.00	6,781.55	103.8%
<b>Total Income</b>	293,905.04	279,119.00	14,786.04	105.3%
<b>Gross Profit</b>	293,905.04	279,119.00	14,786.04	105.3%
<b>Expense</b>				
<b>Administration</b>				
Information Services	2,336.90	2,750.00	-413.10	85.0%
Recording Sec	1,725.00	3,483.00	-1,758.00	49.5%
Accounting Services	14,914.59	15,000.00	-85.41	99.4%
Legal Services	121.00	1,008.00	-887.00	12.0%
Audit Services	6,750.00	6,750.00	0.00	100.0%
Insurance	4,128.50	4,200.00	-71.50	98.3%
Administration - Other	2,099.36	2,016.66	82.70	104.1%
<b>Total Administration</b>	32,075.35	35,207.66	-3,132.31	91.1%
<b>System Repairs &amp; Replacement</b>				
General Maintenance & Repair	12,914.13	15,000.00	-2,085.87	86.1%
Supplies, Pumps & Equipment	17,663.13	17,479.00	184.13	101.1%
Capital Improvements	55,218.04	47,465.00	7,753.04	116.3%
Other Repairs	-266.00	0.00	-266.00	100.0%
<b>Total System Repairs &amp; Replacement</b>	85,529.30	79,944.00	5,585.30	107.0%
<b>System Operation</b>				
Utilities	6,915.67	6,967.00	-51.33	99.3%
Operating Chemicals	7,589.63	7,650.00	-60.37	99.2%
Licensed Operator Contractor	73,475.00	81,950.00	-8,475.00	89.7%
License Compliance & Testing	6,900.00	7,740.00	-840.00	89.1%
Vehicle Expense	4,249.92	4,125.00	124.92	103.0%
System Operation - Other	260.00	500.00	-240.00	52.0%
<b>Total System Operation</b>	99,390.22	108,932.00	-9,541.78	91.2%
<b>Other Expenses</b>				
White Property Expenses	16,500.00	16,500.00	0.00	100.0%
Other Expenses - Other	4,580.74	4,600.00	-19.26	99.6%
<b>Total Other Expenses</b>	21,080.74	21,100.00	-19.26	99.9%
<b>Total Expense</b>	238,075.61	245,183.66	-7,108.05	97.1%
<b>Net Ordinary Income</b>	55,829.43	33,935.34	21,894.09	164.5%

10:29 AM

# Bottle Bay Water & Sewer District Operational Income/Expenses - Budget vs. Actual

11/15/24

Cash Basis

Unaudited

	<u>Dec '23 - Oct 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income/Expense				
Other Expense				
Non-Operating Expenses				
Interest Expense	<u>26,819.39</u>	<u>27,000.00</u>	<u>-180.61</u>	<u>99.3%</u>
Total Non-Operating Expenses	<u>26,819.39</u>	<u>27,000.00</u>	<u>-180.61</u>	<u>99.3%</u>
Total Other Expense	<u>26,819.39</u>	<u>27,000.00</u>	<u>-180.61</u>	<u>99.3%</u>
Net Other Income	<u>-26,819.39</u>	<u>-27,000.00</u>	<u>180.61</u>	<u>99.3%</u>
Net Income	<u><b>29,010.04</b></u>	<u><b>6,935.34</b></u>	<u><b>22,074.70</b></u>	<u><b>418.3%</b></u>



10:38 AM

11/15/24

## Bottle Bay Water & Sewer District Check Detail October 19 through November 19, 2024

Type	Num	Date	Name	Account	Paid Amount
<b>Check</b>		<b>10/31/2024</b>		<b>Mountain West Bank</b>	
				Administration	-12.00
TOTAL					-12.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>11/13/2024</b>	<b>A Vierra Contracting Inc</b>	<b>Mountain West Bank</b>	
Bill	828	10/30/2024		Capital Improvements	-10,399.00
TOTAL					-10,399.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>11/13/2024</b>	<b>Andrew T. Platte, CPA</b>	<b>Mountain West Bank</b>	
Bill	10888	10/31/2024		Accounting Services	-2,041.55
TOTAL					-2,041.55
<b>Check</b>	<b>AUTO</b>	<b>11/05/2024</b>	<b>Avista Utilities</b>	<b>Mountain West Bank</b>	
				Utilities	-450.00
TOTAL					-450.00
<b>Bill Pmt -Check</b>	<b>BILLPAY</b>	<b>11/12/2024</b>	<b>Co-Op Supply</b>	<b>Mountain West Bank</b>	
Bill	45092	10/01/2024		Supplies, Pumps & Equipment	-64.99
Bill	45412	10/06/2024		Supplies, Pumps & Equipment	-105.15
Bill	46070	10/11/2024		Supplies, Pumps & Equipment	-101.90
Bill	460075	10/11/2024		Vehicle Expense	-62.71
Bill	46635	10/15/2024		Supplies, Pumps & Equipment	-70.93
Bill	47358	10/21/2024		Vehicle Expense	-61.56
Bill	39854	10/24/2024		Supplies, Pumps & Equipment	-182.16
Bill	82338	10/25/2024		Vehicle Expense	-142.02
Bill	48340	10/29/2024		Vehicle Expense	-69.92
				Supplies, Pumps & Equipment	-189.94
TOTAL					-1,051.28
<b>Bill Pmt -Check</b>	<b>BILLPAY</b>	<b>11/12/2024</b>	<b>Consolidated Supply Co.</b>	<b>Mountain West Bank</b>	
Bill	12158046.001	10/29/2024		Capital Improvements	-1,065.49
Bill	12160682.001	10/30/2024		Capital Improvements	-20.12
TOTAL					-1,085.61
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>11/13/2024</b>	<b>KG &amp; T Septic</b>	<b>Mountain West Bank</b>	
Bill	47712	10/30/2024		General Maintenance & Repair	-525.00
Bill	47718	10/30/2024		General Maintenance & Repair	-1,950.00
Bill	47749	11/01/2024		General Maintenance & Repair	-525.00
Bill	47752	11/01/2024		Capital Improvements	-2,325.00
TOTAL					-5,325.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>10/28/2024</b>	<b>Practical Mechanics</b>	<b>Mountain West Bank</b>	
Bill	20240613-02	06/13/2024		Capital Improvements	-306.00
Bill	20240829-01	08/29/2024		Capital Improvements	-840.00
TOTAL					-1,146.00

**Bottle Bay Water & Sewer District**  
**Check Detail**  
 October 19 through November 19, 2024

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>11/13/2024</b>	<b>R.C. Worst</b>	<b>Mountain West Bank</b>	
Bill	349105	10/28/2024		Supplies, Pumps & Equipment	-1,141.31
TOTAL					-1,141.31
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>11/13/2024</b>	<b>RuthAnn Zigler</b>	<b>Mountain West Bank</b>	
Bill		11/01/2024		Recording Sec	-150.00
TOTAL					-150.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>11/13/2024</b>	<b>Water Systems Managem...</b>	<b>Mountain West Bank</b>	
Bill	113766	11/01/2024		Licensed Operator Contractor Capital Improvements	-7,400.00 -1,074.45
TOTAL					-8,474.45
<b>Check</b>	<b>EFT</b>	<b>11/01/2024</b>	<b>White Living Trust</b>	<b>Mountain West Bank</b>	
				White Property Expenses	-1,500.00
TOTAL					-1,500.00
<b>Bill Pmt -Check</b>	<b>ACH</b>	<b>11/13/2024</b>	<b>William Berg</b>	<b>Mountain West Bank</b>	
Bill	USPS	10/30/2024		Administration	-14.60
TOTAL					-14.60



# OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

## LGIP Monthly Statement

### Bottle Bay Water & Sewer District

Jon Davis  
P.O. Box 304  
Sagle, Idaho 83860

### Statement Period

10/1/2024 through 10/31/2024

### Summary

<b>Beginning Balance</b>	\$155,814.51	<b>Fund Number</b>	2660
<b>Contributions</b>	\$660.81	<b>Distribution Yield</b>	5.0044%
<b>Withdrawals</b>	(\$20,000.00)	<b>October Accrued Interest</b>	\$621.19
<b>Ending Balance</b>	\$136,475.32	<b>Average Daily Balance</b>	\$146,152.74

### Detail

Date	Activity	Status	Type	Amount	Balance
10/01/2024	Beginning Balance				\$155,814.51
10/01/2024	Contribution	Processed	September Reinvestment	\$660.81	\$156,475.32
10/16/2024	Withdrawal	Processed	ACH	(\$20,000.00)	\$136,475.32
10/31/2024	Ending Balance				\$136,475.32

Although every effort is made by the Idaho State Treasurer's Office to supply current and accurate information on this monthly statement, it is the responsibility of your agency to verify the enclosed information and report any discrepancies to the Fund Administrator. Please review your statement and report discrepancies within thirty days of the date of this statement.

An investment in the LGIP is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. Although the LGIP seeks to preserve the value of your investment at \$1.00 per share, it is possible to lose money by investing in the LGIP.



# OFFICE OF THE IDAHO STATE TREASURER

Julie A. Ellsworth, State Treasurer

## LGIP Monthly Statement

### Bottle Bay Water & Sewer District

Jon Davis  
P.O. Box 304  
Sagle, Idaho 83860

### Statement Period

10/1/2024 through 10/31/2024

### Summary

<b>Beginning Balance</b>	\$89,114.63	<b>Fund Number</b>	3613
<b>Contributions</b>	\$377.93	<b>Distribution Yield</b>	5.0044%
<b>Withdrawals</b>	\$0.00	<b>October Accrued Interest</b>	\$380.37
<b>Ending Balance</b>	\$89,492.56	<b>Average Daily Balance</b>	\$89,492.56

### Detail

Date	Activity	Status	Type	Amount	Balance
10/01/2024	Beginning Balance				\$89,114.63
10/01/2024	Contribution	Processed	September Reinvestment	\$377.93	\$89,492.56
10/31/2024	Ending Balance				\$89,492.56

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BOTTLE BAY W AND S BL ACCT  
Account number ending in 2934

**ACCOUNT SUMMARY**

Credit Limit	\$5,000.00
Credit Available	\$4,780.00
Statement Closing Date	October 28, 2024
Days in Billing Cycle	31
Previous Balance	\$270.71
- Payments & Credits	\$270.71
+ Purchases & Other Charges	\$219.90
<b>+ FEE CHARGED</b>	<b>\$0.00</b>
<b>+ INTEREST CHARGED</b>	<b>\$0.00</b>
= New Balance	\$219.90

**PAYMENT INFORMATION**

New Balance	\$219.90
<b>Minimum Payment Due</b>	<b>\$25.00</b>
<b>Payment Due Date</b>	<b>November 22, 2024</b>

Questions? Call Card Support 833-996-1461  
Or write: PO Box 21077, Billings MT 59104-1077  
Or Email: Inquiry@BusinessCardSupport.com

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

**TRANSACTIONS**

Tran Date	Post Date	Reference Number	Transaction Description	Amount	
<b>FEE'S</b>					
<b>TOTAL FEES FOR THIS PERIOD</b>				<b>0.00</b>	
<b>INTEREST CHARGED</b>					
<b>TOTAL INTEREST FOR THIS PERIOD</b>				<b>0.00</b>	
<b>TOTAL XXXXXXXXXXXX 2094</b>				<b>\$270.71-</b>	
10/15	10/15	7496656MH00XVF8Q3	PAYMENT - THANK YOU	270.71-	
<b>WILLIAM BERG</b>				<b>TOTAL XXXXXXXXXXXX 2110</b>	<b>\$219.90</b>
10/03	10/04	2401134M5002S4FGM	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	159.90	
				MCC: 4814 MERCHANT ZIP: 95113	
10/05	10/06	2420429M700V58YKK	Microsoft-G060293339 800-6427676 WA	60.00	
				MCC: 5045 MERCHANT ZIP: 98052	

<b>Totals 2024 Year-to-Date</b>	
Total fees charged in 2024	\$0.00
Total interest charged in 2024	\$0.00

Please detach bottom portion and submit with payment using enclosed envelope



Mountain West Bank  
PO Box 2360  
Omaha NE 68103-2360

**PAYMENT INFORMATION**

Account number ending in	2934
<b>Payment Due Date</b>	<b>November 22, 2024</b>
<b>New Balance</b>	<b>\$219.90</b>
Minimum Payment Due	\$25.00
Past Due Amount	\$0.00

Make Check  
Payable to:

Amount Enclosed: \$

BOTTLE BAY W AND S BL ACCT  
PO BOX 304  
SAGLE ID 83860-0304

Visa  
PO Box 17350  
Denver CO 80217-7350

**INTEREST CHARGE CALCULATION**

Type of Balance	<b>ANNUAL PERCENTAGE RATE (APR)</b>	Balance Subject to Interest Rate	Days in Billing Cycle	<b>Interest Charge</b>
Purchases	20.50% (v)	\$0.00	31	\$0.00

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(v) = variable (f) = fixed

**IMPORTANT MESSAGES**

Date 10/31/24 Page 1  
 Primary Account XXXXXXXXXXXX2094

\*\*\*\*\*EXCLUDE-Email  
 215771 0.7603 EX 0.000  
 BOTTLE BAY RECREATIONAL WATER & SEWER  
 DISTRICT  
 PO BOX 304  
 SAGLE ID 83860-0304

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER  
 DISTRICT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	5
Account Number	XXXXXXXXXXXX2094	Statement Dates	10/01/24 thru 10/31/24
Previous Balance	49,635.24	Days in the statement period	31
3 Deposits/Credits	34,926.42	Average Ledger	36,842.27
13 Checks/Debits	51,717.88	Average Collected	36,842.27
Service Charge	.00		
Interest Paid	.00		
Ending Balance	32,843.78		

Deposits and Additions

Date	Description	Deposits
10/11	DDA Regular Deposit	4,543.42
10/16	State Treasurer Mixed	20,000.00
	PPD	
10/21	Bottle Bay Water & Sew DDA Regular Deposit	10,383.00

Debits and withdrawals

Date	Description	withdrawals
10/01	Bill Paid-JAMES VERNON AND WEE KS PA Conf #204	55.00-
10/01	Bill Paid-CONSOLIDATED SUPPLY COMPANY Conf #203	772.50-
10/01	Bill Paid-JAMES WHITE Conf #19 9	1,500.00-
10/02	BOTTLE BAY REC AP	9,994.13-
	PPD	
10/09	Bottle Bay Operating CHECK 500066	478.48-
10/11	CO-OP SUPPLY CHECK 500067	1,427.50-
10/15	ICRMP AVISTA COM AUTOP BILL PAY CCD 20418905201	634.32-

TOTALLY FREE BUSINESS CHECKING XXXXXXXXXXXXX2094 (Continued)

Debits and withdrawals

Date	Description	Withdrawals
10/16	031101110112191 VISA PAYMENT CCD 043000092089562 043305130508184	270.71-
10/18	BOTTLE BAY REC WEP Xfr PPD	2,499.84-
10/18	Bottle Bay Operation BOTTLE BAY REC AP PPD	32,682.95-
10/28	Bottle Bay Operating BOTTLE BAY REC AP PPD	1,146.00-
10/28	Bottle Bay Operating CHECK 500068	244.45-
10/31	CO-OP SUPPLY Cash Management Monthly Fee	12.00-

Checks in Number Order

Date	Check No	Amount	Date	Check No	Amount	Date	Check No	Amount
10/09	500066	478.48	10/11	500067	1,427.50	10/28	500068	244.45

\* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
10/01	47,307.74	10/15	39,316.73	10/28	32,855.78
10/02	37,313.61	10/16	59,046.02	10/31	32,843.78
10/09	36,835.13	10/18	23,863.23		
10/11	39,951.05	10/21	34,246.23		



Date 10/31/24 Page 1  
 Primary Account XXXXXXXXXXXXX8384

\*\*\*\*\*EXCLUDE-Email  
 215772 0.4401 EX 0.000  
 BOTTLE BAY RECREATIONAL WATER & SEWER  
 DISTRICT WASTEWATER EXPANSION PROJECT  
 PO BOX 304  
 SAGLE ID 83860-0304

\*\*\*\*\* CHECKING ACCOUNTS \*\*\*\*\*

Account Title: BOTTLE BAY RECREATIONAL WATER & SEWER  
 DISTRICT WASTEWATER EXPANSION PROJECT

TOTALLY FREE BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXXXX8384	Statement Dates	10/01/24 thru 10/31/24
Previous Balance	19,980.98	Days in the statement period	31
1 Deposits/Credits	2,499.84	Average Ledger	2,764.04
1 Checks/Debits	18,345.90	Average Collected	2,764.04
Service Charge	.00		
Interest Paid	.00		
Ending Balance	4,134.92		

Deposits and Additions

Date	Description	Deposits
10/18	BOTTLE BAY REC WEP Xfr PPD	2,499.84
	Bottle Bay WEP	

Debits and withdrawals

Date	Description	Withdrawals
10/01	Bill Paid-WELLS FARGO BANK, NA Conf #32	18,345.90-

Daily Balance Information

Date	Balance	Date	Balance
10/01	1,635.08	10/18	4,134.92

**William Berg**

---

**From:** Susan Shea <susan@plattecpa.com>  
**Sent:** Friday, November 15, 2024 2:05 PM  
**To:** William Berg; Jon Davis  
**Subject:** Bank Fee Comparison  
**Attachments:** Umpqua - Public Funds Checking Disclosure 4.24.pdf; Umpqua - Public Funds Savings Disclosure 4.24.pdf; Umpqua New Account Requirements.pdf; business-small-business-analyzed-checking.pdf; business-smart-business-checking (1).pdf; WA Trust New Account Requirements.pdf; Bank Fee Comparison.xlsx

Hi Bill/Jon,

See attached Bank Fee Comparison spreadsheet. I went through the disclosures for each account type and selected the fees for the services we currently have with Mountain West Bank and for the same services offered between banks.

Our current fees with Mountain West Bank are \$12.00 per month which is the charge for the ACH transfers. There is no monthly fee, no online user fee, and no ACH per item fee. The WEP account has no fees associated with it.

Umpqua offers a Public Funds checking and savings account, both with a monthly fee that can be offset with a minimum balance. I included the cost for remote deposit only because the WA Trust checking account includes it. We do not currently do remote deposits. The biggest disadvantage to the Umpqua account is that they do not offer 'Dual Control' for their ACH processing and there is a \$1.50 fee for every ACH item. That means that for every account we draft a payment to or from we are charged \$1.50 per account. As an example, we would be charged about \$225.00 for our quarterly draft of customer payments.

WA Trust offers two types of business checking accounts. The monthly fee for the WEP account would be \$8.00 but can be offset by a minimum balance of \$1,00.00. The analyzed checking has a monthly fee of \$20.00 which includes access to ACH, wire and remote deposit features. There is a \$3.00 charge for every ACH batch that we process after the first 8. I think most months we won't exceed 8 batches. They also have an ACH item fee of \$.13 after the first 40. We currently have about 150 customer accounts that we draft each quarter so we would exceed 40 for those months for a fee around \$14.30.

Mountain West Bank has, by far, the best fee schedule. Umpqua, in my opinion, has an excessive amount of fees and the lack of dual control for ACH transactions is probably a deal breaker. WA Trust has a more reasonable fee schedule which would probably be somewhere around \$300.00 per year versus the \$144.00 we currently pay.

If you choose to change banks, I would recommend opening a single bank account and roll the WEP account funds into it. We can account for the WEP funds as a subaccount of the checking account.

I have also attached the emails I received from each bank with the requirements for opening a new account.

The best financial option is to stay with Mountain West Bank and maybe we can work out some of the issues we have with them. The next best option is WA Trust. Or, I can certainly keep looking for a better option.

Please let me know if you have any questions or would like additional information.

Susan Shea



PO Box 777  
Sandpoint ID 83864  
Email: [susan@plattecpa.com](mailto:susan@plattecpa.com)

**WATER SYSTEMS MGT., INC.**

WSM, Inc.  
67 Wild Horse Trail  
Sandpoint, ID 83864  
(208) 265-4270 (phone)  
(208) 265-5243 (fax)  
wsmibob@aol.com (e-mail)

Water System Management/Operation  
Wastewater System Management/Operation  
Backflow Prevention Assembly Testing  
Cross Connection Control Inspection  
Consulting

November 4, 2024

Mr. Bill Berg  
Bottle Bay Recreational  
Water & Sewer District  
P.O. Box 304  
Sagle, ID 83860  
[billb@bbsewer.org](mailto:billb@bbsewer.org)

**RE: PROPOSED CONTRACT REVISION 9, BOTTLE BAY RECREATIONAL  
WATER & SEWER DISTRICT**

Dear Mr. Berg:

We are requesting Board approval for modification of our existing contract to include fee increases based on estimated inflation for 2024, continuing increases in DEQ regulatory oversight, increased data collection, increased requirement for maintenance, operation, and testing of the wastewater land application reuse site.

Proposed Revision 9: Increase monthly compensation to Water Systems Management, Inc., From: \$7,400.00 – To: \$7,550.00; with hourly compensation to increase From: \$53.00/hr. To: \$54.00/hr. effective January 1, 2025. All other contract terms and conditions to remain in force.

Thank you for your consideration.

Sincerely,



Robert (Bob) Hansen

c: Mr. Rob Behrens, BBRWSD – [rsbehrens@gmail.com](mailto:rsbehrens@gmail.com)

**Resolution Number** \_\_\_\_\_

**WHEREAS** the Board is required by law to amend the District’s budget for expenditures that are expected to exceed its original budget and any subsequent amendments thereto; and

**WHEREAS** a proposed first amended FY 2024 budget was published in the Bonner County Daily Bee and a public hearing on the proposed amended budget has been held; now, therefore,

**RESOLVE**, the below stated amended FY 2024 is hereby adopted.

ADOPTED by the Board on November 19, 2024

\_\_\_\_\_  
William M. Berg, President

<b>FISCAL YEAR 2024 AMENDED BUDGET</b>		
	<b>FY2024</b>	<b>FY2024</b>
	<b>Amended</b>	<b>Budget</b>
<b>Item</b>		
<b>Revenues</b>		
Basic Fee Income	87,000	87,000
System Service Fee Income	113,200	113,200
WEP Sinking Fund Income	72,500	72,500
Property Tax Levy	35,000	35,000
County Payments	1,300	1,300
Interest & Investment Income	3,000	3,000
Inspection Fees, Fines and Other Revenue	4,100	4,100
<b>Total Revenues</b>	<b>316,100</b>	<b>316,100</b>
	-	
<b>Operating Expenses</b>		
<b>Administration</b>		
Recording Secretary	3,800	3,800
Accounting Services	17,000	12,000
Audit Services	6,750	9,800
Legal Services	1,100	1,100
Insurance	4,200	2,200
Information Services	3,000	3,000
Other Administrative Expenses	2,200	4,100
<b>Sub-Total Administration Expenses</b>	<b>38,050</b>	<b>36,000</b>
	-	
<b>Treatment and Land Application</b>		
Licensed Operator Contract (WSM, Inc.)	89,400	89,400
Other Consultant Services	-	1,200
License Compliance & Testing	8,600	9,600

Operating Chemicals	8,000	4,200
Other Treatment Expenses	500	1,200
<b>Sub-Total Processing &amp; Land Application Expenses</b>	<b>106,500</b>	<b>105,600</b>
	-	
<b>Collection System</b>	-	
Supplies, Pumps & Other Equipment	19,000	23,600
General Maintenance & Repair	15,000	37,200
Utilities	7,600	7,600
Vehicle Expenses	4,500	3,000
<b>Sub-Total Collection System Expenses</b>	<b>46,100</b>	<b>71,400</b>
	-	
<b>Total Operating Expenses</b>	<b>190,650</b>	<b>213,000</b>
	-	
<b>Capital Expenses</b>	-	
Debt Service - DEQ Loan	73,400	73,400
Debt Service - White Property Loan	18,000	18,000
Capital Replacement & Improvement (1)	58,000	20,000
Unscheduled Capital Projects (2)	25,000	10,000
Other Expenses (3)	4,600	
<b>Total Capital Expenses</b>	<b>179,000</b>	<b>121,400</b>
	-	-
<b>Total Operating &amp; Capital Expenses</b>	<b>369,650</b>	<b>334,400</b>
	-	
<b>Total Net Operating &amp; Non-Operating Income</b>	<b>(53,550)</b>	<b>(18,300)</b>
	-	
<b>Transfer from Contingency Reserve</b>	<b>53,550</b>	<b>18,300</b>
Depreciation (Non-Cash Expenditure)	96,200	96,200

(1) Five additional mainline connector replacements

(2) Irrigation pump replacement

(3) Capitalization fee buyback; refund of ADU fee

TAKE NOTICE that the Bottle Bay Recreational Water & Sewer District will hold a public hearing on its FY 2024 Amended Budget on Tuesday, November 19, 2024, at 4 pm via Zoom. A link to the Zoom meeting is available on the District's website: [www.bottlebaydistrict.org](http://www.bottlebaydistrict.org) or by emailing [billb@bbsewer.org](mailto:billb@bbsewer.org). The physical location of the meeting is 65 Glengary Bay Rd, Sagle ID 83860. A full and complete copy of the amended budget is posted on the door of the District office located at 8680 bottle Bay Rd, Sagle ID 83860.

<b>FISCAL YEAR 2024 AMENDED BUDGET</b>	<b>FY2024 Amended</b>	<b>FY2024 Budget</b>
<b>Item</b>		
<b>Revenues</b>		
Basic Fee Income	87,000	87,000
System Service Fee Income	113,200	113,200
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<b>Total Revenues</b>	<b>316,100</b>	<b>316,100</b>
	-	
<b>Operating Expenses</b>		
<b>Administration</b>		
Recording Secretary	3,800	3,800
Accounting Services	17,000	12,000
Audit Services	6,750	9,800
Legal Services	1,100	1,100
Insurance	4,200	2,200
Information Services	3,000	3,000
Other Administrative Expenses	2,200	4,100
<b>Sub-Total Administration Expenses</b>	<b>38,050</b>	<b>36,000</b>
	-	
<b>Treatment and Land Application</b>		
Licensed Operator Contract (WSM, Inc.)	89,400	89,400
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Other Treatment Expenses	500	1,200
<b>Sub-Total Processing &amp; Land Application Expenses</b>	<b>106,500</b>	<b>105,600</b>
	-	
Collection System	-	
Supplies, Pumps & Other Equipment	19,000	23,600
General Maintenance & Repair	15,000	37,200
Utilities	7,600	7,600
Vehicle Expenses	4,500	3,000
<b>Sub-Total Collection System Expenses</b>	<b>46,100</b>	<b>71,400</b>
	-	
<b>Total Operating Expenses</b>	<b>190,650</b>	<b>213,000</b>
	-	
<b>Capital Expenses</b>		
Debt Service - DEQ Loan	73,400	73,400
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<b>Total Capital Expenses</b>	<b>179,000</b>	<b>121,400</b>
	-	
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	-	
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	-	
<b>Transfer from Contingency Reserve</b>	<b>53,550</b>	<b>18,300</b>
Depreciation (Non-Cash Expenditure)	96,200	96,200

(1) Five additional mainline connector replacements

(2) Irrigation pump replacement

(3) Capitalization fee buyback; refund of ADU fee

Legal#6536

AD#29199

November 5, 2024

**BOTTLE BAY RECREATIONAL WATER & SEWER DISTRICT  
OPERATION REPORT – OCTOBER 2024 -**

**LAND APPLICATION - INFORMATION**

7,454,000	Actual volume (gal.) of wastewater land applied in 2012.
7,891,000	Actual volume (gal.) of wastewater land applied in 2013.
7,100,000	Actual volume (gal.) of wastewater land applied in 2014.
6,201,000	Actual volume (gal.) of wastewater land applied in 2015.
5,569,000	Actual volume (gal.) of wastewater land applied in 2016.
7,787,000	Actual volume (gal.) of wastewater land applied in 2017.
4,904,000	Actual volume (gal.) of wastewater land applied in 2018.
3,688,000	Actual volume (gal.) of wastewater land applied in 2019.
5,844,000	Actual volume (gal.) of wastewater land applied in 2020.
4,906,000	Actual volume (gal.) of wastewater land applied in 2021.
4,879,000	Actual volume (gal.) of wastewater land applied in 2022.
6,122,000	Actual volume (gal.) of wastewater land applied in 2023.
7,630,000	Actual volume (gal.) of wastewater land applied in 2024.
18,385,416	Maximum target permitted volume (gal.) of wastewater available for land application.
April – Oct.	Growing season (GS) available for land application of wastewater.

**2024 LAND APPLICATION LOADING ACTIVITY**

<b>OLD PERMIT PRIOR TO IRRIG. EXPANSION</b>	<b>MONTH</b>	<b>IWR*(W/NEW SB) TARGET LOADING</b>	<b>IWR*(W/NEW SB) CALCULATED LOADING</b>	<b>ACTUAL TOTAL LOADING</b>
396,208	April	960,978	960,978	0
1,154,574	May	2,325,098	2,441,077	1,042,000
1,838,652	June	3,297,110	3,727,889	556,000
2,699,166	July	4,876,631	5,080,974	2,308,000
2,250,337	August	3,984,693	4,534,217	2,162,000
1,241,245	September	2,314,053	2,314,053	1,562,000
328,110	October	618,553	618,553	0
9,908,292	<b>TOTALS</b>	<b>18,377,116</b>	<b>19,677,741</b>	<b>7,630,000</b>

\*Irrigation Water Requirement

**COMPARATIVE INFLUENT FLOW DATA**

See attached influent flow data summary chart.

**LAGOON STATUS**

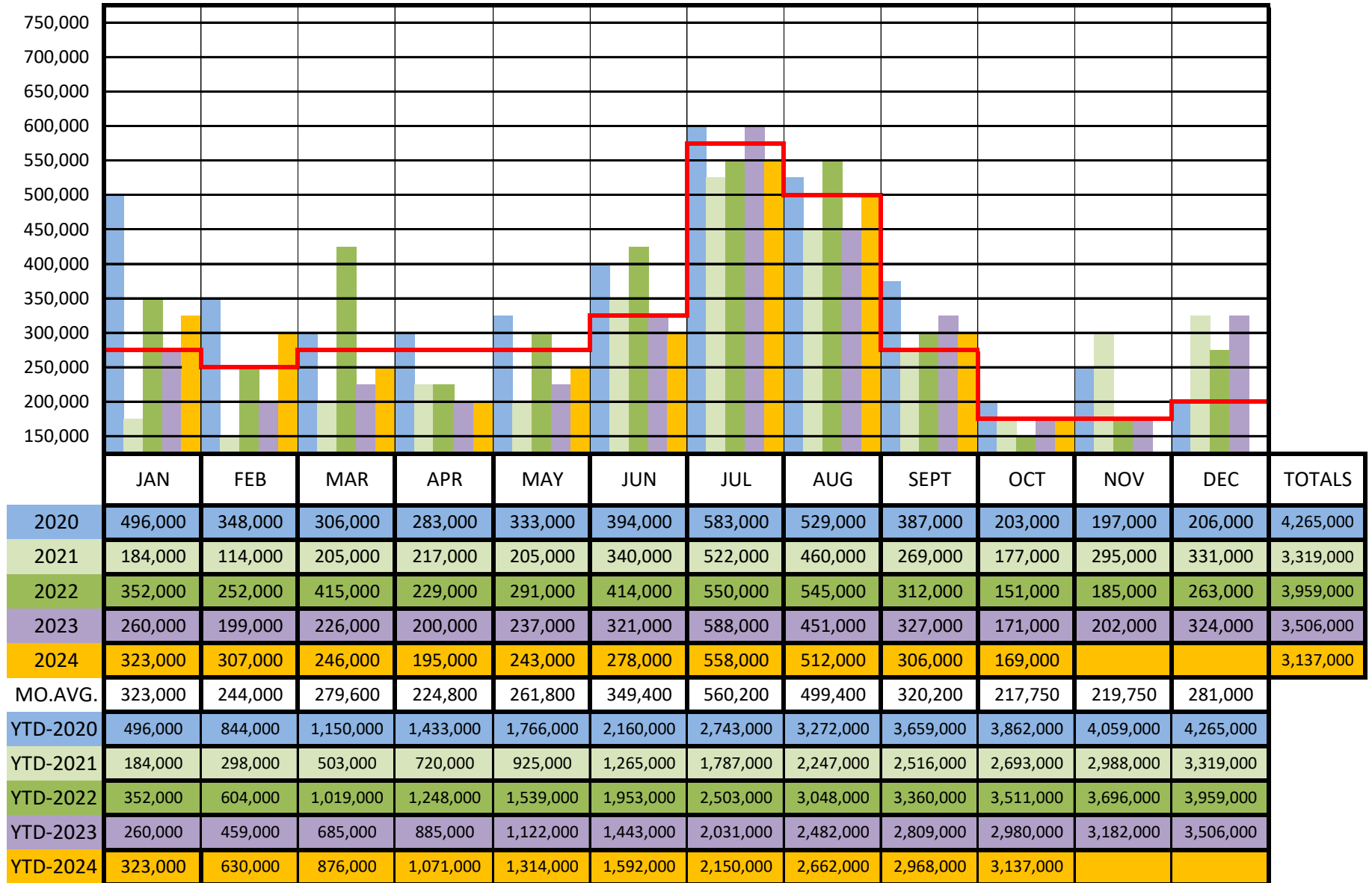
4,060,000 gallons =	Total <u>usable</u> storage volume in aeration lagoon.	<b>5.36</b>	<b>1.3 MG</b>
5,530,000 gallons =	Total <u>usable</u> storage volume in polishing lagoon.	<b>7.73</b>	<b>2.2 MG</b>
<b>9,590,000 gallons</b> =	<b>TOTAL</b> combined available storage volume	<b>13.09</b>	<b>3.5 MG</b>
575,000 gallons =	Estimated volume in aeration lagoon = approx.	14.2%	
575,000 gallons =	Estimated volume in polishing lagoon = approx.	10.4%	
<b>8,440,000 gallons</b> =	<b>TOTAL</b> estimated <u>available</u> storage volume	<b>88.0%</b>	

**SUMMARY**

- Lagoon storage volume appears to be sufficient to handle all influent, including precipitation, through the non-growing season (November through March).
- Land application area appears to be sufficient to handle estimated lagoon storage volume and influent from the growing season (April through October), including precipitation.



## BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT COMPARATIVE INFLUENT FLOW DATA



WATER SYSTEMS MANAGEMENT  
67 WILD HORSE TRAIL  
SANDPOINT, IDAHO 83864  
DATE: 11/15/24

BBRWSD COLLECTIONS REPORT FOR SERVICES PROVIDED IN OCTOBER 2024:

**COLLECTION SYSTEM**

**SERVICE CALLS**

PUMP REPLACEMENT: 0

PLUMBING: 0

CONTROLS/ ELECTRICAL: 3

FLOAT:

TANK:

ORDER CONTROL DEVICES INSTALLED AT AIRVACS :

NEW CONSTRUCTION / INSTALLATION INSPECTIONS MANAGEMENT: 1

INSTALLATION INSPECTIONS : 7

ESCROW INPECTIONS: 2

ISLOATIONS: 2

EPP: MULTIPLE

MAIN LIFT STATION:

ALARMS: 2

OTHER: 2

AIRVACS CHECK CORRECT OPERATION (ON GOING)

ISOLATION VALVE INSTALL/ REPAIR / REPLACE:

MAIN LINE CONNECTIONS: (

CONTRACTOR / PROPERTY OWNER PROJECT MANAGEMENT:

TELE CONS: MULTIPLE

LOCATES: MULTIPLE

I&I RESEARCH & MITIGATION: ON GOING

EXERCISE ISOLATION VALVES / AIRVAC VALVES: ON GOING

FACILITIES / EQUIPMENT MAINTENANCE: ON GOING

INVENTORY MANAGEMENT: ON GOING

PERMIT / SITE REVIEW :

POWER OUTAGE RESPONSE:

MAINTENANCE INSPECTIONS: 3

LOCATING SITES FOR MAIN LINE UPGRADE, CONTROL PANEL, TANK REPLACEMENT UPGRADE / REPLACEMENTS (SEE C. I. P. BELOW),

OWNER / CONTRACTOR CONSULTATIONS / SITE VISIT: (MULTIPLE, ON GOING)

MANAGERIAL / FILING ON GOING

MISCL.

INVENTORY REPLACEMENT

PUMPS, PLUMBING FITTINGS, FLOAT SWITCHES, LOCATE MATERIAL

UPDATE COLLECTION FILES / RECORDS IN MS365

4 NEW MAINLINE CONNECTIONS COMPLETED

REVIEW of RSR'S

THE RSR'S have items listed and methods of installation that ore either no longer available or out dated.  
WSM recommends that the RSR's and related specifications / methods be reviewed and updated to current  
stantards

## **CAPITAL IMPROVEMENT PROGRAM INITIAL COST SURVEY**

4 NEW MAINLINE CONNECTIONS COMPLETED IN OCTOBER  
1 NEW CONTROL INSTALLATION COMPLETED IN OCTOBER

### **MAINLINE CONNECTION UPGRADE COST ESTIMATE**

OLDEST INSTALLED 1972-1990: ~ 79 REMAINING  
FOR THOSE NOT AS OLD BUT INSTALLED WITH SAME TECHNIQUE / MATERIALS AS  
EARLIER CONNECTIONS: ~ 48 REMAINING.

**ESTIMATED TOTAL: ~ 127**

***ESTIMATED COST PER UNIT (WITHOUT ASPHALT REPAIR):  
\$4, 800.00 LABOR / EQUIPMENT/ MATERIALS***

***ADDITION FOR ASPHALT REPAIR PER UNIT:*** (WAITING ON PRICING FROM  
ASPHALT PROVIDERS)

### ***PUMP CONTROL UPGRADES***

***10+ TENTATIVELY FOR 2024***

***9 COMPLETED***

***ESTIMATED COST FOR 2025; \$2,500 PER UNIT***

---

### **TANK REPLACEMENT ESTIMATED INSTALLED COST**

Single Compartment :\$2,850

2 Compartment: \$5,500



**BOTTLE BAY**  
RECREATIONAL WATER & SEWER DISTRICT



P.O. Box 304, Sagle, ID 83860-0304  
(208) 265-4964 www.bottlebaydistrict.org

Member / Property Owner Name: Olson CR #: HU#152  
Installation Contractor: John Young

**INSPECTIONS MUST BE SCHEDULED AT LEAST 72 HOURS IN ADVANCE AND FOR MONDAY THRU FRIDAY**

**RECORD OF REQUIRED TESTS, INSPECTIONS & ACCEPTANCE CHECK LIST**

DOCUMENTATION IF NOT ALREADY PROVIDED	Status (Done ?)	DATE	COMPLETED BY (Initials)
Public Works Licensure Number of Installer Received Number: _____ and determined to be current.	No    Yes		

INSPECTION REQUIREMENTS	RESULT	INSPECTED BY & COMMENT	FAIL DATE	PASS DATE
Tank / Lines Located Correctly	Fail    Pass X	BBB		10/26/24
Shading under tank/basin and lines	Fail    Pass X	BBB		10/26/24
Septic Tank 24 Hour Seepage Test-Witnessed	Fail    Pass X	BBB		10/26/24
Lateral Line Pressure Test-Witnessed	Fail    Pass X	BBB		10/26/24
In-Ground RSR Components Accepted	Fail    Pass X	BBB		10/26/24
Control RSR Components Accepted	Fail    Pass X	BBB		10/26/24
Final Grade has surface water drain away from tank/basin and not across	Fail    Pass X	BBB		10/28/23
Residential System Final Acceptance for Use	Fail    Pass X	BBB		11/13/24
As-Built's Delivered and Accepted	Fail    Pass X	BBB		11/13/24

Reasons for Failing include not ready for inspection when District called to inspect and requirement does not meet Residential System Requirements. Failures will be chargeable for District time, \$100 minimum. Inspection Deposit is not processed until As-Built's accepted.

Other Inspection Comments:

## ADU PROJECT REPORT

November 17, 2024

NAME	HU#	REMARKS
Hardin	116	(Bottle Bay Bungalows LLC) Outbuilding check <b>Letter Sent 10-27-2024</b> No response
Wright	310	ADU over garage? <b>Letter Sent 10-27-2024</b> Inspected and determined outbuilding is ADU, <b>Billing starts in January</b>
Layman	320	Unserviced lot – does bunk house exceed 4 bedrooms on HU 156 <b>Still need to talk to land owner about total bedrooms</b>
Weaver	054	Extra structures on property <b>Letter Sent 10-27-2024</b> Responded – says building has bedroom and kitchen sink but no “stove, oven or cooking.” <b>Need to check it out.</b> Weaver will provide access code.
Personius	168	Should be serviced – <b>Brent double check that property connected</b> <b>This property is connected. Will write letter for back fees</b>
		<b>Below are properties checked but in compliance</b>
Toth	287	Should be serviced – <b>Brent double check that property connected</b> <b>Not Connected</b>
Greenan	279	Property has non-residential improvement – <b>This lot turns out to be unserviced</b> <b>Not Connected</b>
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Waldo	296	Three buildings including boat house, one connection <b>Letter Sent 10-27-2024</b> No plumbing. Boathouse has bedroom only.
Sherrand	256	Beach front structure <b>Letter Sent 10-27-2024</b> No bathroom. Bedroom only
Reed	237	Second Structure <b>Letter Sent 10-27-2024</b> Responded: building is garage only
Gray	201	Second Structure <b>Letter Sent 10-27-2024</b> Responded. Shed only.

Badt	013	Possible second structure <b>Letter Sent 10-27-2024</b> Says bathroom only. Guest bedroom. No cooking facilities.
Leggacy-Legg	166	Second Structure <b>Letter Sent 10-27-2024</b> Responded: no plumbing. I believe him.
Partridge	244	Tower structure (already paying one add'l service fee)
Balera	292	Structure off Eureka Road <b>Letter Sent 10-27-2024</b> Claims outbuilding is a garage. I believe him.
Southworth	268	Outbuilding check <b>Letter Sent 10-27-2024</b> Sent picture of outbuilding showing no ADU
Farmin	069 317	(Point Eagle Properties LLC) 2 serviced connections, 10 bedrooms Two serviced connections seems like enough, didn't send a letter.
Gage	315 094	Two serviced connections, so Beach House is covered
Pumpian	226	Second structure - Is paying add'l service fee
Alex		At corner Bel Tane Cove & Eureka – not connected – no cap fee paid
Johnson	135	ADU in house – is paying 2 additional service fees
Nelson	026	Second structure - Is paying add'l service fee
Vinson	257	Second structure - Is paying add'l service fee
Woodward	154	Beach structure – is paying add'l service fee
Leedy	163	Second structure - Is paying add'l service fee
Bartlett	221	Second structure - Is paying add'l service fee
Grubb	142	Second structure - Is paying add'l service fee
Schaffer	246	Second structure not an ADU
Satkoski	245	Second structure - Is paying add'l service fee
Thunder Ranch (Newhart)	286	ADU is already a serviced account Moved 209 to unserviced (vacant land) Made 297 to serviced (serviced structure)
Waite	294	Guest house ADU has its own serviced connection
Cron	055	ADU over garage – is paying add'l service fee
McIntosh	263	Thought was unserviced but is paying a service fee
DeLong	155	Thought was unserviced but is paying a service fee
Greenan	279	Property has non-residential improvement – <b>This lot turns out to be unserviced</b>