

**MEETING AGENDA**

Tuesday, August 20, 2024 4 p.m.

**Meeting is via Zoom**

Invitation is available on District website: [bottlebaydistrict.org](http://bottlebaydistrict.org);

or send request to [billb@bbsewer.org](mailto:billb@bbsewer.org)

Physical meeting place: 505 E. Bottle Bay Rd, Sagle ID 83860

1. Call to Order -- START VIDEO
2. Announce Quorum Present
3. Introduce Attendees
4. General Public Comments to Board.
5. Approval of Written Minutes of July 16, 2024 regular meeting (Shearer) – **Action Item**
6. Approval of Written Minutes of July 23, 2024 special meeting (Shearer) – **Action Item**
7. Treasurer’s Report (Davis)
  - FY 2023 Audit Report (attached to agenda email)
  - YTD and July Financial Reports
  - Status of checking accounts & accounts in Local Government Investment Pool
  - Review paid invoices (invoices attached to agenda email)
8. Operations Report (Hansen)
  - Discussion: DEQ facility plan requirements for capital improvements
9. Collections Report (Binnall)
10. Permit and Compliance Matters (Behrens, Binnall) – **Action Items**

HU#	Landowner	Application Received	Deposit Received	Permit Approved	Construction Started	Inspections Underway	Inspections Completed	“As-Built” Received	Remarks
026	Nelson								Holding for sewer permit application
038	Island Vista	✓	✓						\$2,000 deposit
098	Petersen	✓	✓	✓	✓				\$2,000 deposit
101	Ouhi	✓	✓	✓					\$2,000 deposit
112	Hale	✓							
152	Olson	✓	✓						\$2,000 deposit
171	Simchuk	✓	✓	✓					\$2,000 deposit (Idagon is contractor)
175	Mack	✓	✓						\$2,000 deposit
211	Oakley	✓	✓	✓	✓				\$2,000 deposit
257	Vinson								Approve Fines/Fees: \$50 inspection Failure to call for inspection: \$100 Service Call Fee: \$100 Violation of Stop Work order: \$100 Total: \$350

**POSTED 8/17/2024**

309	Audubon LLC	✓	✓						\$2,000 deposit (remove spoils/regrade)
321	Atteberry	✓	✓	✓	✓	✓			\$2,000 deposit – proper RV pad coupling

11. Public Hearing on Rate Schedule Change. (Berg)

- Basic Fee increase of \$5.00/month, \$24 to \$29 (eff. Jan 1, 2025)
- Increase fine for violating stop work order from \$100/day to \$1,000/day (eff Aug 20, 2024)
- Add \$500 fee for emergency call-out that is in violation of RSRs

12. Resolution to Adopt Basic Fee Increase. (Berg) – **Action Item**

13. Resolution to Adopt Increase Fine and Fee. (Berg) – **Action Item** Public Hearing on FY 2025 Budget. (Berg)

14. Public Hearing on FY 2025 Budget. (Berg)

15. Resolution to Adopt the FY 2025 Budget. (Berg) – **Action Item**

16. Report on Inspection Trip for ADUs (Berg)

17. Discussion: Determining what constitutes a kitchen for purposes of defining an ADU. (Behrens)

18. General Administrative Matters

- Next meeting, Tuesday, September 10, 2024 (???) via Zoom.

19. Adjourn -- STOP VIDEO