



**BOTTLE BAY RECREATIONAL  
WATER AND SEWER DISTRICT REGULAR BOARD MEETING  
May 18, 2026**

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:03 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer, Rob Behrens, Katrina Faulkner and Jon Davis. Also in attendance were Bob Hansen and Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary.

**CONSENT AGENDA**

Steve Shearer made a motion to approve the April 20, 2026 Regular Board meeting minutes as presented. Rob Behrens seconded and the motion carried.

**PUBLIC COMMENTS**

There were no public comments.

**REPORTS**

**Treasurers Report**

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$63,683.29; Mt. West Bank (8384) account balance is \$820.23. LGIP1 account balance is \$95,469.62; and LGIP2 account balance is \$115,043.51.

The FY 2025 Audit Report is complete and the auditors found no issues. A copy of the report will be sent to the Board members for their review. And will be posted on the website.

**PUBLIC HEARING**

Amended FY 2026 Budget: There were no members from the public present so the Public Hearing was closed.

Resolution 2026-28 was presented to the Board for their review and comment.

The budget was amended, increasing the administrative expense line by \$8,000 to cover the work that Scott McNee, Ardurra, is doing to meet IDEQ requirements on the Residential System Requirements and the Rules and Regulations. The capital improvement expenses were reduced by \$8,000; the net is unchanged.

**2026-11** Steve Shearer made a motion to adopt Resolution 2026-28 to amend the budget. Rob Behrens seconded and the motion carried.

**Operations Report (April)**

Bob Hansen made a request to IDEQ for a 3-year extension on the Bottle Bay Recreational Water and Sewer District Reuse Permit, M-015-06, which was issued on May 28, 2021 and will expire on May 27, 2028 (7 years). As of this date we have not heard back from IDEQ.

We have a contract with Ardurra and they are currently working on a revision of the septic tanks section of the Operations Manual which will include all of the things the District will need to comply with the latest regulations. They are also working on a Preliminary Engineering Report (PER) to give to IDEQ for approval. When IDEQ approves the PER then Ardurra will incorporate that section in our Operations Manual and that will be the manual we follow and give to property owners for installation of new, up-to-date, completely compliant septic tank installs.

### **Collections Report (April)**

Status report on capital and other construction projects: There were two (2) Airvacs installed, two (2) new construction installation inspections, multiple locates and one (1) site review.

### **Capital Improvement Program**

There are 61 estimated sites for main line upgrades and control panels to be completed.

Four (4) of the scheduled connector upgrades will be completed at the end of this week.

### **Permit & Compliance Matters**

Safe Harbor, 17 W. Shoreline Lane, hookup #012 – Applied to county for set-back variance.

Evans, Gages Road, hookup #024 – On hold for details and BLP on home construction.

Island Visa, W. Shoreline Lane, hookup #038 – Received as-built.

Wyckoff, 171 Eureka Road, hookup #040 – Construction is underway.

Sorani, 487 Bay Drive, hookup #059 – The BLP application has been received for additions to home.

Petersen, 855 E. Bottle Bay Road, hook #098 – Construction is underway.

Grubb, 85 Fawn Drive, hookup #141 – Letter was sent requesting encroachment permit application for construction of a wall that was built across the lateral line. At this time, a crew is trying to locate the mainline connection. We also need to locate the depth of the lateral line for two (2) reasons: being crushed by the wall now or over time, and freezing.

Simchuck, 117 E. Shoreline Lane, hookup #171 – We have not received an inspection request for the pump control. They will be sent notice to contact us for the inspection.

Haraf, 115 Bel Tane Place, hookup #183 – Inspection is underway.

Turner, 334 Bay Drive, hookup #228 – BLP was submitted and construction is underway.

Parkin/Davis, 195 Bay Drive, hookup #246 – Application and deposit has been received, BLP permit application was approved and the inspection is underway.

Smith, 47 Fawn Drive, hookup #300 – Septic tank and pump basin will be installed this week. At this time, a crew is trying to locate the mainline connection. It was confirmed with Mr. Smith that he will need to purchase a new pump assembly; he was using Grubbs system. A contractor was referred to install the controller. It will be recommended to Mr. Smith to contact an attorney to get a blanket utility easement for the lateral line.

Flint, 601 E. Bottle Bay Road, hookup #305 – Inspection has been completed and received as-built.

Wright, 489 E. Bottle Bay Road, hookup #310 – Has sufficient tank next to road; no change in lateral.

### **General Administrative Matters**

Preview of FY 2027 Budget: A preview of the FY 2027 Budget was distributed to the Board for their review. It will be discussed at the June meeting, published in July and approved at the August meeting.

Construction signage: We received permission from the County to post signs that states: ALL construction within the Bottle Bay Sewer District requires approval and building location permit; signs will be posted in the next few weeks.

Update on Website: How to Pay Your Bill was added. The pictures are formatted with description on put in the carousel on the Home Page of the website. Additional pictures of activities in the Bay were requested so we can add them to the website. Send pictures to RuthAnn to format with descriptions.

Next meeting: The next meeting is scheduled for Monday, June 15, 2026 at 4:00 p.m. by zoom.

## **ADJOURNMENT**

The meeting was adjourned at 5:08 p.m.