



BOTTLE BAY

RECREATIONAL WATER & SEWER DISTRICT



BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT REGULAR BOARD MEETING

September 28, 2026

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:01 p.m. by Bill Bergs, after verifying the required quorum. Board members present were: Jon Davis, Bill Berg, Steve Shearer and Rob Behrens. Also in attendance were Bob Hansen and Brent Binnall (WSM), RuthAnn Zigler, Recording Secretary. Absent: Katrina Faulkner.

CONSENT AGENDA

Steve Shearer made a motion to approve the August 17, 2026 Regular Board meeting minutes as presented. Jon Davis seconded and the motion carried.

PUBLIC COMMENTS

There were no public comments.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$93,737.54; Mt. West Bank (2934) account balance is \$71.50. LGIP1 account balance is \$96,699.32; and LGIP2 account balance is \$116,525.33.

Public Hearing

There was no public in attendance, so the Public Hearing was closed.

FY 2027 Budget: The FY 2027 Budget was distributed to the Board for their review and comments.

2026-16 Steve Shearer made a motion to adopt the FY 2027 Budget, Resolution 2026-031. Jon Davis seconded and the motion carried.

Operations Report (August)

We requested a minor permit modification to extend the permit expiration date of May 27, 2031. Josh from DEQ inspected the land application area and he did not find anything of any significance. DEQ may request that we update our procedures that we use to test for at the lab; this is only because the lab has adopted some new procedures. If we do have to update our procedures, we will recommend that they put in the document "the latest approved lab procedures be used" so we don't have to update our procedures every time DEQ comes up with new procedures.

Collections Report (August)

Status report on capital and other construction projects: There was three (3) pump replacements, three (3) controls, one (1) odor control devices installed at Airvac, one (1) escrow inspection, four (4) isolations, 5 (5) locates, three (3) alarms, and eight (8) maintenance inspections.

Capital Improvement Program

There are 15 mainline connection upgrades and four (4) pump control upgrades year-to-date.

Permit & Compliance Matters

Safe Harbor, 17 W. Shoreline Lane, hookup #012 – Plans submitted; BLP was approved. Holding for construction.

Evans, Gages Road, hookup #024 – On hold for details and BLP on home construction.

Houske, Bottle Bay Marina, hookup #028 – Both lines were scoped. One (1) lateral was repaired, the other is out of compliance because it's not deep enough. There have been several attempts to contact owners and have not received a reply back. A notice of violation will be sent to comply by November 1, 2026. Fines will begin if failure to comply after receiving the notice of violation.

Sorani, 487 Bay Drive, hookup #059 – Holding for construction.

Petersen, 855 E. Bottle Bay Road, hook #098 – Construction is underway.

Grubb, 85 Fawn Drive, hookup #141 – Follow up on lateral scoping.

Haraf, 115 Bel Tane Place, hookup #183 – Holding for final inspection; notice sent on 8/18/2026.

Turner, 334 Bay Drive, hookup #228 – Construction is underway. Waiting for tank and pumps to be installed.

Prasil, 445 Wishbone Lane, hookup #222 – New construction has started on the two (2) bedroom ADU.

Alex, 44 Alex Alley, hookup #271 – Garage was built over the mainline. A letter will be drafted on responsibility to re-route lateral in event of failure.

Smith, 47 Fawn Drive, hookup #300 – Deposit was returned.

Wright, 489 E. Bottle Bay Road, hook up #310 – New construction. Will need to install a mainline connection.

General Administrative Matters

Update on Website: It was requested to have the accountant give us a count of how many people have initiated payments through the website and then regularly monitor.

Next meeting: The next meeting is scheduled for Monday, October 19, 2026 at 4:00 p.m. by zoom.

ADJOURNMENT

The meeting was adjourned at 4:27 p.m.