



BOTTLE BAY RECREATIONAL WATER AND SEWER DISTRICT REGULAR BOARD MEETINGS

June 20, 2023

The Bottle Bay Recreational Water and Sewer District (BBRWSD) regular Board meeting held by Zoom, was called to order at 4:00 p.m. by Chair Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Steve Shearer, Jon Davis and Rob Behrens. Also in attendance were Bob Hansen (WSM), Brent Binnall (WSM) and RuthAnn Zigler, Recording Secretary. Absent: Jack Lensing.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Rob Behrens made a motion to approve the May 16, 2023 Regular Board meeting as presented. Jon Davis seconded and the motion carried.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2094) account balance is \$125,212.65, Mt. West Bank (8384) account balance is \$17,677.49, LGIP1 account balance is \$83,125.80 and LGIP2 account balance is \$164,884.83.

Operations Report

Status report on irrigation system maintenance: Started irrigation.

Collections Report

Status report on capital and other construction projects: Pump upgrade at overflow basin has been completed; two (2) pump control upgrades have been completed and eight (8) are in process; Six (6) Airvac replacements have been completed with one (1) remaining replacement; and two (2) tank replacements have been completed with six (6) remaining replacements to be done.

Permit & Compliance Matters

The Board discussed the status of hookups for Partridge, High, Oakley, Saladin, Little Brave, Angle of Repose, Peterson, Atteberry, Whitaker and Hutley.

Proposed FY 2024 Budget

The Board reviewed the proposed FY 2024 budget. The budget will be posted in July and the Public Budget Hearing will be held in August.

Resolution

Resolution to adopt policy on cash reserves: The Board discussed the proposed policy #008 on Operating and Capital Cash reserves.

2023-15 Rob Behrens made a motion to adopt policy #008 to have a minimum of three months of operating expense and an annual capital replacement fund. Steve Shearer seconded and the motion carried.

Discussion

New website: Steve presented the Board with the website redesign. A zoom meeting will be held on Monday July 10, 2023 at 3:00 p.m. to discuss the re-design with Streamline. Board members will be able to give their input prior to going live.

Charging for additional bedrooms and structures: Tabled until the July meeting.

Revision proposal to Bonner County Revised Code Title 11, Building Regulations: An email from Jake Gabell, Director of Bonner County Planning Department was presented to the Board for their review and comment. Jake has been working with Panhandle Health District to draft a revision to Bonner County Revised Code Title 11, Building Regulations. The email outlined the proposed change to the code, which will result in a change in the process of the Planning Department and applicants to follow and finalize a Building Location Permit.

2023-16 Steve Shearer made a motion to recommend the passage of the amendment notice confirming completion of work and readiness to occupy. Jon Davis seconded and the motion carried.

General Administrative Matters

Next meeting: The next meeting is scheduled for Tuesday, July 18, 2023 at 4:00 p.m. by Zoom.

ADJOURNMENT

The meeting was adjourned at 5:35 p.m.