



**BOTTLE BAY RECREATIONAL
WATER AND SEWER DISTRICT REGULAR BOARD MEETINGS**

February 20, 2024

The Bottle Bay Recreational Water and Sewer District (BBRWSD) Regular Board meeting held by Zoom, was called to order at 4:00 p.m. by Bill Berg, after verifying the required quorum. Board members present were: Bill Berg, Rob Behrens and Steve Shearer. Also in attendance were Bob Hansen, Brent Bennall, and RuthAnn Zigler, Recording Secretary. Also present was Julie Houske.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

Steve Shearer made a motion to approve the October 17, 2023, December 19, 2023 and January 16, 2024 regular Board meeting minutes and the February 9, 2024 special Board meeting minutes as presented. Bill Berg stepped down as chair and seconded the motion and the motion carried.

Appointment of Board Director

2024-03 Rob Behrens made a motion to appoint Julie Houske to serve on the Board to fill the vacancy of Jack Lensing. Steve Shearer seconded and the motion carried.

PUBLIC HEARING

Resolution to Adopt amendment of Section 5.1 of the Rules & Regulations: The resolution was amended to clarify that the Landowner is responsible for the maintenance, repair and replacement of any additional septic tank(s).

There were no members from the public present so the public hearing was closed.

2024-04 Rob Behrens made a motion to adopt the amended Resolution to change the operating rules for section 5.1 of the Operating Rules. Steve Shearer seconded and the motion carried.

REPORTS

Treasurers Report

Status of checking accounts and accounts in Local Government Investment Pool: The Mt. West Bank (2934) account balance is \$482.00; Mt. West Bank (2094) account balance is \$34,961.57; Mt. West Bank (8384) account balance is \$6,199.03; LGIP1 account balance is \$86,035.84; and LGIP2 account balance is \$150,431.34.

It was suggested that we inquire with the bank about an interest-bearing checking account.

Operations Report (January)

We are in great shape. The capacity in the lagoons is good.

Collections Report (January)

Status report on capital and other construction projects:

10 pump control upgrades, 10 mainline connection upgrades and two (2) tank replacements are scheduled.

Permit & Compliance Matters

There were no permit and compliance matters to discuss.

Discussions

Does a second physical connection to the force main require the landowners to pay additional capitalization fee? The Board discussed this issue but there was no action taken at this time.

General Administrative Matters

District phone number: Waste System Managements phone number is being used in the Google search on the website for the Sewer District. Bob confirmed that they have someone monitoring their phones 24/7 and when they receive calls for the Sewer District, they direct the calls to the appropriate person and that the messages are checked every half hour. Bob said he is okay with keeping the phone number as is.

The stickers on the electrical controls have the Sewer District's old phone number which will need to be changed. It was suggested that new stickers with the new phone number be ordered and that we put the new stickers in with the billing for the homeowners to place on the electrical control box. Steve volunteered to look into ordering new stickers.

Next meeting: The next meeting is scheduled for Tuesday, March 19, 2024 at 4:00 p.m. by Zoom.

ADJOURNMENT

The meeting was adjourned at 5:00 p.m.